

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has different committees to see the installation and up-gradation of physical, academic, and support facilities, viz., the Development Committee, the Academic Audit Committee, the Science Club, the Library Committee, and the Sports Committee. These committees are headed by the senior most faculty members and other staff members who work for the development and maintenance of the mentioned components of the campus. The college has a proficient technical support staff, including carpenters, electricians, gardeners, laboratory assistants, and laboratory bearers, who play an important role in the maintenance of various facilities in the college. The institution also uses the services of outside agencies, if required, but only after fulfilling required formalities through the concerned committees. In the department of sports, the physical training instructor is assisted by employees who help in maintaining the sports ground (measuring about 12 canals) to carry on various sports activities. The library is maintained by library staff and operated under the supervision of the Library Committee. The purchase of books and periodicals in the library is done under the supervision of the library committee. We have started the automation of our library with the help of ILMS KOHA software version 18. Regular cleaning of underground and over-roof water tanks is undertaken in order to give safe drinking water to the students and other stakeholders of the institution. In addition, the college has installed five water purifiers and one community aquaguard at strategic locations to ensure safe drinking water. We have also installed three generator sets in order to have an uninterrupted power supply for carrying out various routine and occasional activities of the institution in times of power cuts. Three buses are available for students, which run under the supervision of the college Transport Committee. The service and maintenance of the same is done as and when required. The college has the necessary IT infrastructure, including one computer laboratory, one functional English laboratory, and computers in individual departments with internet facilities.