YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   GOVERNMENT COLLEGE FOR WOMEN UDHAMPUR

- Name of the Head of the institution   Dr. Monika Sharma

- Designation   Principal (in-charge)

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   01992270681

- Mobile No: 9419160907

- Registered e-mail   iqacgcwu18@gmail.com

- Alternate e-mail   gcwudhampur@gmail.com

- Address   Kallar Himmati Battal Ballian Road Udhampur

- City/Town   Udhampur

- State/UT   Jammu and Kashmir

- Pin Code   182101

2.Institutional status

- Type of Institution   Women

- Location   Semi-Urban

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **University of Jammu, Jammu**

- Name of the IQAC Coordinator **Dr Anita Sharma, Associate Professor of Physics**

- Phone No. **01992293163**

- Alternate phone No. **9419160907**

- Mobile **9419158764**

- IQAC e-mail address **iqacgcwu18@gmail.com**

- Alternate e-mail address **gcwudhampur@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://gcwudhdevika.co.in/pdf/YEARLY%20STATUS%20REPORT%20AQAR%202019-20.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://gcwudhdevika.co.in/pdf/a2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.98**	**2019**	**01/04/2019**	**31/03/2024**

6.Date of Establishment of IQAC **30/07/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Govt.	2020-21	67700000
Institution	Office Expenses	State Govt.	2020-21	495000
Institution	Electricity Charges	State Govt.	2020-21	468000
Institution	Rent, Rates & Taxes (RRT)	State Govt.	2020-21	100000
Institution	Material & Supply	State Govt.	2020-21	1400000
Institution	Books, Periodicals & Publications	State Govt.	2020-21	700000
Institution	Petrol	State Govt.	2020-21	110000
Institution	Maintenance & Repair	State Govt.	2020-21	40000
Institution	Machinery & Equipment	State Govt.	2020-21	1350000
Institution	Furniture & Furnishers	State Govt.	2020-21	400000
Institution	NPS	State Govt.	2020-21	2230000
Institution	Seminar	State Govt.	2020-21	122000
Institution	Office Equipments and Appliances	State Govt.	2020-21	285000
Institution	12 Classrooms project	State Govt.	2020-21	13642000
Institution	4 Labs of Science Block	State Govt.	2020-21	8148000

Institution	Medical Reimbursement	State Govt.	2020-21	78000
Institution	L.T.C	State Govt.	2020-21	300000
Institution	Laboratory and Libraries Upgradation	State Govt.	2020-21	3000000
Institution	Sports	State Govt.	2020-21	1000000
Institution	Smart Classrooms	State Govt.	2020-21	3500000
Institution	Establishment of Skill Centre ITI, Computers & Electronics	State Govt.	2020-21	1000000
Institution	Establishment of Skill Centre (SPOKE), Fine Arts & Music	State Govt.	2020-21	500000
Institution	Browsing Centre	State Govt.	2020-21	2000000
Institution	Mass Communication	State Govt.	2020-21	500000
Institution	Student Parking	State Govt.	2020-21	1840000
Institution	Setting of Industrial Skill (NIELT)	State Govt.	2020-21	1000000
Institution	Renovation of Boundary Wall	State Govt.	2020-21	1000000
Institution	Establishment of Skill	State Govt.	2020-21	1000000

	Centre (SPOKE), Food Technology & Food Processing			
Institution	Providing of Seating Arrangement in newly constructed Buildings	State Govt.	2020-21	2000000
Institution	Construction of Sports Hall over Canteen Complex	State Govt.	2020-21	3000000
Institution	Travel	State Govt.	2020-21	120000
Institution	Telephone	state Govt.	2020-21	55000

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   No

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Prepared and compiled pending AQARs due to COVID-19 Pandemic. • Feedback from different stakeholders conducted and analyzed. • Conversion of 10 conventional classrooms to Smart Classrooms with full ICT &AC facilities • Establishment of SC/ST/OBC Cell & Counseling Cell in the College.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To Compile data for submission of the Pending AQARs.	AQARs for the academic year 2019-20 was submitted.
To collect Feedback from different stakeholders: Teachers, Students, etc.	Feedback from teachers and students is collected and analyzed.
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To Increase the more number additional Science Labs in the College.	More than 65% of the work to construct four additional science labs has been completed during the academic year 2020-21
To increase more no. of Classrooms in order to cater the increasing strength of students.	70% of the Construction work of the new buliding block is about to complete
To establish a Students' Assistance Cell that helps to solve their problems at a single doorstep.	A Students' Assistance Cell has been established in the administrative block of the college.

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Committee	**06/10/2022**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT COLLEGE FOR WOMEN UDHAMPUR
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• Designation	Principal (in-charge)
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• Type of Institution	Women
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• Name of the Affiliating University	University of Jammu, Jammu
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4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcwudhdevika.co.in/pdf/a2021.pdf

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statutory body?

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Committee	06/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	04/03/2022

15.Multidisciplinary / interdisciplinary

Not applicable in CBCS system

16.Academic bank of credits (ABC):

Not applicable in CBCS system

17.Skill development:

The college is also heading towards the idea of kushal Bharat and kaushal Bharat which Government of India has initiated. The college is realising the idea of kushal Bharat and kaushal Bharat by constructing full-fledge labs of Beauty and Wellness, Apparel and Fashion designing, and Food Technology. The college has also started the admission process of these courses. The college has done a MOU with Bharat Sevak Samaj (BSS) which is a National development agency promoted by the planning commission, Govt. Of India. BSS runs vocational courses and gives affiliation to various Govt. as well as private institutes. They will be providing us the course-curriculum, syllabus and will conduct the examination at their own with the help of external examiners. The college has planned to start five skill courses from the sector of Beauty and Wellness, and Apparel and Fashion designing in its first phase. The admission process has already started and the process of selection of the teachers is also completed.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Not applicable in CBCS system

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

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Not applicable in CBCS system
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20.Distance education/online education:

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Not applicable in CBCS system
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Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**344**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2833**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**587**

File Description	Documents
Data Template	No File Uploaded

2.3 Number of outgoing/ final year students during the year	**1002**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**37**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2

Number of Sanctioned posts during the year

49

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1

Total number of Classrooms and Seminar halls

12

4.2

Total expenditure excluding salary during the year (INR in lakhs)

415.75776

4.3

Total number of computers on campus for academic purposes

75

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to the University of Jammu and follows to the curriculum designed and prescribed by the University of Jammu. However, the curriculum is operationalized, keeping in mind the requirements and resources of the college. Every Head of the respective department is a member of the board of studies and thus took part in the designing of the curriculum.For effective curriculum delivery along with the general time table of the college, each department is asked to prepare its individual departmental time table so as to allocate the theory and laboratory courses to faculty members according to skills/ relevant experience. The workload for each subject is calculated and full-time teachers, academic arrangement faculty, or guest faculty is hired accordingly. In order to maintain the student-

teacher ratio as per the norms of the Higher Education Department, the students are allotted various sections based on their strengths in various courses. Modern ICT tools are used for effective teaching. Apart from this, teaching faculty are regularly encouraged to attend refresher courses, general orientation courses, FDPs, and participate in seminars, conferences, workshops etc. to keep their knowledge updated. Feedback is taken from students periodically about the college as well as the teaching-learning process.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://gcwudhdevika.co.in/pdf/a2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The COVID-19 Pandemic Period disrupted the academic year 2020-21. However, within the larger outlines of the associated university calendar, the institution rigorously conforms to its own academic calendar in terms of continuous internal evaluation.This calendar is included in the institution's brochure and is made available on the college's website prior to the start of each session. Our academic calendar depicts the schedules of: Orientation Programs in the classrooms by teachers, i.e. about the examination scheme Curriculum and Co-curricular Activities Celebration of all international and national days Conduct of internal evaluations (internal assessment theory and practical)dates of external examinations (theory as well as practical). All faculty members conduct their theory and practical classes with students according to the institutional general time table from the beginning of each session. These timetables are uploaded on a website and displayed on notice boards, which helps in monitoring the regularity of classes. The syllabus is completed on time, and revision and internal evaluation are completed according to the academic calendar.Final internal assessments are duly signed by the teacher in charge, the head of department, and the principal. Thereafter, it is subjected to verification by an external committee duly constituted by the university. All faculty members participate in the evaluation process to ensure timely declaration of the results of university examinations. This facilitates the commencement of

the new session as per schedule.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://gcwudhdevika.co.in/pdf/a2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

85

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

85

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

EVS is the compulsory subject for all Ist & 2nd sem students and to sensitize them about the environment a large number of activities such as seminars, workshops, guest lectures, industry visits etc were organized for them and they participate enthusiastically in Environment Day, Earth Day, Water Day, Swachh Bharat Day, National Mental Health Day, Drug Abuse Day, Tree Plantations, etc.

? Human Values and Professional Ethics Social development activities like environment awareness camps, campus cleanliness drive, workshops on social issues, public health, gender issues etc. are conducted/organized by N.S.S, NCC, SVEEP, Department of

Political Science, Department of Sociology, Red ribbon Club, SAP etc. It aims at imparting values, ethics and socially responsible qualities. Students organize Nukad Nataks, awareness campaigns, debates etc. to inculcate these values in their counterparts. ? Gender Sensitization In the present era Gender sensitization is a social construct that impacts attitudes, roles, responsibilities and behaviour patterns of boys and girls, men and women in all societies. The institute awares the students about this with the help of skill course in Sociology.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Project Work/Field work/Internship could not be conducted due to

COVID-19 Pandemic

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[https://gcwudhdevika.co.in/pdf/studentsfeedback.pdf https://gcwudhdevika.co.in/pdf/Teachersfeedback.pdf](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

960

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

587

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The concerned teachers assess the learning levels of their students through classroom interaction, class tests, group discussions and also by reviewing their previous board exam results. Once the slow and the advanced learners are identified, the institution provides special provisions them Provisions for Slow Learners After identifying the slow learners, the concerned teachers motivates the students through a special counseling and coaching sessions which fills the gap between the slow and the advanced learners. The concerned subject teachers encourage them to interact in the class and also take remedial classes for them. Slow learners are also introduced to the available interactive methods such as videos, animations and e-content for their better understanding of the concepts. Provisions for Advanced Learners Advanced learners are encouraged to use well maintained college library and browsing centre for their better understanding of the concepts. Moreover, various online competitions, seminars and workshops organized by various departments, during the session further enhance the confidence of the advance learners. The career counseling cell of the college, also organize various lectures to

help the students for their career planning.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2833	**37**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution practices a teaching methodology which always emphasize on imparting education which is student centric. The methodology adopted by our teachers transforms student from passive recipients to active and involved students in the classrooms. In order to enhance the learning experience of the students various methods are adopted such as classroom interaction method, lecture method, presentation method, computer assisted learning and experiential learning. The teacher facilitates the students according to their ability through illustration and special lectures. Various teaching platforms such as Google meet, zoom, and wiseapp etc. were used during COVID to enhance students learning ability. Further, methodology like audo-visual, Google classroom , and projects in some subjects helps the departments to provide experiential and participative learning. To enhance problem solving skill among the students various inter college and intra college competitions were also organized by the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Smart classrooms as well as interactive boards are used for effective teaching. The institution has 10 smart classrooms which are used by the teachers for having maximum use of ICT enabled tools while teaching. The internet facility is also available through LAN connection.Power point presentations wereused by teachers for delivering lectures. Various computer and mobile apps like Wise app and Google classrooms were used for online classes during the COVID pandemic. Social networking sites like Facebook and Whatsapp is also used for promotion and circulation of various events and activities. The Audio-visual aids are also used by the faculty members to demonstrate the concept which gives a better understanding to the students. During the COVID pandemic, the various departments have conducted online seminar, debate competitions and webinars in order to engage students in extra-curricular activities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

37

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

114

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college conducts internal assessment test for under-graduate level in Arts, Science and Commerce stream. The institution follows the examination pattern prescribed by the affiliating university, i.e. University of Jammu. All the departments of the college conduct internal assessment test in each semester for 20/10 marks depending upon the course credit and according to the guidelines given in the respective course syllabus. Further, the system of evaluation includes class tests, presentations, viva-voce and home assignments. The examination cell of the college displays notice regarding internal assessment test well in time and students are also informed through their subject teachers. The sufficient time is give to the students for preparation. The internal assessments test provides an excellent opportunity to the students to develop their academic skills. After the evaluation of the internal assessment, the performance is discussed with the students and suggestions are given for further improvement. The science students are also trained to perform well in the practical examinations. However due to COVID pandemic, examination pattern was modified to home assignment in case of internal examination which was carried out through google forms and it was time bound and an efficient method of examination during the COVID pandemic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of the students related to examination or any other academic issues arecatered at two different levels i.e. within the college and at university depending upon the nature of the grievances. The grievances related to internal assessment test is dealt by the institution's own examination cell .The rechecking and re-evaluation of the internal assessment test is the prerogative of the college examination cell .If there is any query related to the marks obtained in the internal assessment, students are free to go to the subject teacher as well as to the head of the department to resolve them. Further if the students are not satisfied, they are provided with the photocopies of their answer sheets for their clarification. Hence, grievance redressal with reference to examination is transparent. All complaints are

addressed with utmost clarity and resolved in a very short time.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The syllabus of each course is updated on the college website from time to time. The programme and course outcomes of each subject are mentioned in the syllabi of each course. The teachers introduce students regarding the program outcomes and course outcome in the beginning of the semester. The teachers of all the disciplines discuss program outcomes and course outcomes along with the syllabi in the classes and the students are informed about what they are supposed to achieve after completing the course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates the attainment of programme outcomes and course outcomes through student's performance in the classroom interaction, group discussions, oral tests, presentations, internal assessment tests as well as through the external exam results. Moreover, the institution evaluates the external exam answer sheets of the skill course itself which also helps the institution to check whether the programme outcomes and course outcomes are attained or not.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

637

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcwudhdevika.co.in/pdf/studentsfeedback.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

6

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different extension activities are carried out from time to time by NSS, NCC, Red Ribbon Club, etc of the college to sensitize the students with in the college campus as well as general masses in the neighboring community, villages/locality about various social issues, awaring them about hazards of plastics, importance of plantation, health and hygiene etc. To create awareness of the social issues, students can join any one of the clubs/committees. Thus, providing an opportunity for them to learn the social issues and solving them as a team. During the year, students participated in extension activities and raise awareness on environment, afforestation, facts on drugs, blood donation, women empowerment, mental health and well being, menstrual health, public threats, HIV/AIDS, Drug addiction, COVID-19, effects of Tobacco, yoga and

life style etc

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

829

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college campus area - 59 kanals & 19 marla .

It is a solar panel installed campus comprising of --

* Classrooms - 12 with proper ventilation , seating arrangement , curtains , dias and light arrangement. Out of 12, 10 are ICT enabled

* Total laboratories in college campus :- 10

* Staff room - 1

* Botanical garden -1.

* Library - spacious & air conditioned - 1

* Hostel -1.

* College buses -2 for providing secure transport facility at cheaper rates to the students. These buses ply on different routes on daily basis.

* College canteen -1 .

*Gensets -3 (40 Kvh , 20 Kvh , 10 Kvh) & Inverter batteries - 7 .

* Cooperative store -1 .

* Water coolers -5 installed with water purifiers at various locations in the campus for providing clean potable water.

* Washrooms for staff members- 3 , students- 6.

* Students assistance cell -1 .

* University section -1 .

* Parking facility - Adequate

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is culturally very sound and participates in various cultural activities from time to time at college level and university level. In absence of an auditorium, the cultural activities are organised in the Parking area on the cemented platform. For inculcating the spirit of sportsmanship among the college students, the college have following available sports facilities. 1) The college have an open play field – (Approx. 70/70 meters) for outdoor games such as Handball – 40/20 meters , Volleyball – 18/9 meters and a temporary Badminton playing area – 14/7 meters. 2) The college have an outdoor Gym with 6 exercise apparatus such as Parallel bar , 2 Horizontal bars , Push bar , Leg machine , Rowing. 3) For indoor games College have table tennis table , chess and carom board. The College PTI with an aim of promoting physical literacyworks relentlessly to accomplish the philosophy of " Sports for all ".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

415.75776

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

To keep ourselves updated with the latest developments in information and communication technologies the library is automated and almost all the housekeeping operations are carried out using KOHA library management software. For easy access and

retrieval offline OPAC is available in the college library and also on the college website. One OPAC terminal at the entry of the library serves to facilitate the visitors in searching of books. The library is equipped with CCTV cameras for the surveillance. The library of GCW Udhampur holds rich learning resources in the form of subject specific books , reference books , rare books , general books, competitive exam books etc. Latest edition of the books as well as new books are procured every year with updated knowledge to cater the challenges in course curricula. The library has separate reading room with seating capacity of 120 students withproper ventilation and seating arrangements. It provides calm and congenial environment to the users. The college library has subscribed 15 numbers of local and national newspapers, 15+ magazines covering different areas and 15+ journals of different disciplines.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://sites.google.com/view/gcwudhampurlibrary/home

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.11

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

210

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes , College periodically updates its IT and Wi-Fi facility. Earlier College was using Internet and Wi-Fi connectivity under NMEICT (National Mission on Education through Information and Communication Technology) which provided only 512Kbps speed. Due to ever increasing need of data and speed, College updated its IT and Wi-Fi infrastructure with Broad band and FTTH connections. Following additions were made to meet the required need of the College and the students. One Broadband connection up to 10 Mbps and Four FTTH connections up to 50 Mbps each both wired and wireless were installed at different locations in the College.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

415.75776

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To facilitate this, college has duly constituted committees headed by senior faculty members. The College development committee assess and undertakes maintenance as well as repair works in the college premises and hostel . The Principal after consultations with the Advisory , College development committee & departmental heads submits the infrastructural proposals and budget estimates to the Administrative department and sought funds from the same.

The allotted funds are used for the expenditure on the provision of physical facilities. The Purchase committee procures the goods from GEM portal or by inviting tenders. Local fund of the college is also used for the same. The delivered goods are verified with invoices and entered in the stock register. The gardeners along with sweepers are assigned the duties of maintenance, cleaning and beautification of college campus . Departmental laboratories are maintained by lab assistants and lab bearers . Library is managed by Librarian assisted by library staff under the supervision of Library committee. HOD Computers supervises the maintenance of computers and college website time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

59

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

04	

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

105

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student participation is integral for all the activities of the college. Student Council: The college has an organised Student Council comprises of President, Vice – President and a Secretary. The Student Council members and members of all other committees are involved in all college activities. Sports committee- The Sports Committee headed by the physical education director of the college organises Annual Sports Meet . Student representatives from senior classes are actively involved in the committee in planning and execution of all the indoor and outdoor competitions. Cultural committee- The Cultural activities of the college are planned by the Cultural committee every year . This involves interclass cultural competitions as well as cultural programs conducted during various college celebrations like College Day , Graduation Day ,Republic Day and Independence Day etc. College fests and celebrations- Committees are formed for all celebrations of the college which involve in charge faculty members and one or two student representatives. Celebrations like Teachers Day, Investiture Ceremony, College Day , Graduation Day , etc involve class representatives and committee members from all classes . Examinations committee- Suggestions from the students are considered regarding dates and timings of the internal exam by the Examination Committee. Grievance Redressal committee: - Grievance Cell addresses all kinds of grievances of the students. Grievances related to examinations, infrastructure, harassment , ragging , etc are addressed by the cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association network turns out to be an especially effective kind of social network. The college has an alumni association, running unregistered till 2019. Efforts are being taken to register the association. The same is proposed to be submitted to the Registraroffice for registration. The alumni of the association are very prominent people in the society, in fields of IT, administration, education, Banking, Lawand in many other government offices and PSUs. The alumni committee members are always in touch with the students of the college. The passed-out students take active part along with the advisory for framing proposals for the betterment of the college. Some of our alumni involve themselves not only in academic growth of the students but also in infrastructure development, and providing exposure to the students through various activities pertaining to cultural fests, NSS and NCC. During cultural fests, the alumni contribute a significant amount individually either in terms of monetary and other forms. Alumni offers both professional and personal support such as professional networking events and career services, Continuing education opportunities and use of campus facilities. Some of our alumni are a part of the local folk industry as well.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Objective and Approach:

- **To strive hard to establish itself as a center of excellence.**
- **The College committees have been assigned with different assignments and targets suited to their respective areas of operation.**
- **To stress upon the professional skills of teaching and non-teaching staff and grooming of the students.**

Strategic implementation:

1. **To implement the guidelines of UGC/NAAC.**
2. **Introduction of vocational/ skill enhancement courses.**
3. **To initiate Post-graduate/ Honourscourses.**
4. **To focus on the use of IT and library resources.**
5. **To create a benchmark by maintaining quality in academics.**
6. **To maintain the wellbeing of faculty,students and scenic beauty of the institution.**
7. **Optimum mobilization/ utilization ofadditionalResources.**

The vision of the Institution:

- The College envisions to commit itself as a dynamic institution of Higher learning for the intellectual enrichment of minds.

The mission of the Institution:

1. To grow as a hub of generating intellectual wealth by offering high quality, varied and relevant academic programs.
2. To promote and instill the ethics of social, cultural, national and global significance among the youth.
3. To work incessantly in the direction of introspection and evaluating the existing mechanisms and to make them more credible and innovative.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

* The institution promotes the culture of participative management in policy making, framing guidelines, rules and regulations.

* At functional level, the faculty members participate in sharing theknowledge by discussing on latest trends/technology during facultymeetings.

* Non-teaching and other staff are considered as an important cog in the wheel of the institution.

*Inputs and feedbacks of the students are taken into serious concerns.

* Regular monitoring and supervision by IQAC for ensuring the implementation of prioritized areas has been contributing towards betterment of the Institution and welfare of the students.

* For ensuringthe systematic growth of the institution, decentralization of powers and responsibilitieson the one hand and participatory management at various level on the other hand, has been remained a regular feature.

* Vision and mission of the Institution which isfuturistic in nature is translated into action at different levels under the suggestions and guidance of IQAC.

*Periodic Student's surveys and feedback from all thestakeholders are considered as a benchmark for improving the framework and implementation of differentpolicies.

*The institution has various committees with specific functions to facilitate participative management. The list of the College Committees has been uploaded.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The College has adopted and implemented a well chalked out strategic plan to make this institution as one of the top institutes of excellence and innovation. -The institution has a well chalked out plan for fulfilling the needs of infrastructure, academics, extra-curricular activities, NCC, NSS etc. - It includes the development and upgradation of smart classrooms, laboratories, wi-fi facilities, rich botanical garden, common room, college hostel, canteen, reading room, well equipped library etc. - The NSS and NCC wings of the college play a crucial and pivotal role in community outreach programmes. - College committees like IQAC, Counselling Cell, Grievance redressal, Antiragging, Discipline etc. have been working incessantly in this context. - CCTVs have been installed for the overall monitoring and supervision of the students and institution. - Training and development of the faculty has been considered as an asset for the

institution and in this regard, appropriate opportunities have been provided for the faculty members to attend Orientation, Refresher and other FDPs to enrich their academics and intellectual domains. - The concern for feasible Student- teacher ratio has also been remained a core part of the developmental plan.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

? Various steps have been taken to ensure high quality in domains of teaching,research and overall governance at the college. ? Some regular features includes submission of APRs and student feedback The Hierarchy of Organizational Structure: ? The Higher Education Department (J&K) is headed by Commissioner/ Secretary to Government, HED, supported by Special Secretary, Additional Secretary, Financial Advisor, Joint Director, Director Colleges (Higher Education Department), Law Officer, Under Secretaries. ? The Principal is the head of the institution and is assisted by the Teaching, Non-Teaching and Library staff. ? The Departments of the College are headed by the senior most faculty member of the concerned department. ? Each college committee is headed by a Convener/ Coordinator/ Nodal Officer and other faculty members. ? Regular monitoring and supervision by IQAC is ensured. The list of committees constituted during 2020-21 has been uploaded herewith.

The institution pays attention to: 1) enlighten the students by imparting value education and to inculcate a sense of self- worth and independence. 2) develop their overall personality by improving and enhancing their skill development. 3) provides students with a conducive environment for rational thinking. 4) equip the students with moderntechnology and environment friendly infrastructure.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and Non- Teaching staff is considered as the backbone of the college and is given due importance for the successful and smooth functioning of the institution. There are some welfare schemes in place and practice for the concerned staff which includes: - As per government guidelines and regulations, facilities like medical reimbursement should be provided to all the employees and their dependents; - GPF facility including the provision of withdrawing requisite amount from the GPF if and when required; - Health care schemes like Medical Allowance on monthly basis; - Emergency leave which includes Child Care, Medical Leave, Maternity Leave etc; - Gym facility has also been given to faculty and students alike; - Common room is also being kept at the disposal of the teaching and non-teaching staff for organizing multi-purpose and multi-faceted activities for the concerned community and students; - An air-conditioned staff room along with clean and hygienic washrooms (separate for male and female faculty

members) are provided; - Women Development Cell and Grievances
Redressal Cell are also in place in the Institution which overlook
the pressing and sensitive issues of the faculty and students
alike; so on and so forth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

12

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Self-Appraisal: Annual Performance Report (APRs) submitted by each staff member at the end of the academic session are evaluated and graded by the College Principal on the basis of the performance of the concerned faculty member on various indices in the previous

academic year. The APRs then sent to the higher authorities for further evaluation and submission. The faculty is required to maintain all the records be it pertaining to classwork and teaching, evaluation, examination duties, committee meetings and other co-curricular activities which he/ she has conducted during the concerned period. The yearly and systematic record of these APRs are considered necessary for clearing probation and placement into next grade/ scale for the faculty members.

The students at the college regularly provide feedback regarding the teaching methodologies, infrastructure and utilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has been following a decentralized approach in its routine functioning, issues of financial management and resource mobilization. The College has constituted various committees to monitor and to make optimum utilization of funds and resources available. The College received various grants and funds from the UT government and other governmental agencies under different heads/ schemes and grants to develop the college infrastructure and to incur other routine expenditures. Accountability and transparency in the utilization of the same has always been ensured and taken care of. All the expenses are finally subjected to the auditing agency of the UT government. The UGC also disburse grants and funds to the college which are utilized under the strict supervision and vigilance of the Principal, who is also the Drawing and Disbursing Officer. The college is required to submit every detail of the utilization of such funds to the concerned authorities as per the format required. The Audit and Finance Departments of the UT government audits the accounts of the college annually.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds were generated by auctioning the dead stock if any during the year. Other sources of fund generation included funds from admission to different courses which remained the main source of collecting local funds for the institution. Apart from that, the main sources of fund allocation were remained the Higher Education Department (UT Government) and University Grants Commission (New Delhi).

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

* IQAC strived hard to improve the teaching-learning dynamics of the College.

* However, COVID pandemic made it somewhat difficult to implement all of its enshrined aims and goals. * Despite all that, IQAC tried to achieve and implement initiatives like: - Implementing the use of ICT tools in teaching learning process. - The institution remained committed to maintain qualitative teaching-learning process. - It focused on the overall personality development of the students through skill development initiatives, training programmes and other extra-curricular activities. - IQAC gave constructive suggestions on installing broadband internet, ICT tools, Digital boards etc. This initiative helped a lot in establishing the Institution as a hub of virtual centre of learning. - During the COVID times and its related complications, the social media has been used as an educational and informative tool in conducting online teaching. Contribution of IQAC to improve Teaching-Learning Process: - Addition of smart classrooms equipped with modern and updated ICT tools. - Counselling and Monitoring. - Remedial classes (online mode) for the students who need the same - Efforts were made in enriching the library with books and e-books, air-conditioners, wi-fi, automation etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1} Quality of the Teaching Learning process: IQAC ensured effective teaching learning mechanism by following the regular monitoring process as well as examination process in cordial liaison with the different committees and HoDs. IQAC also ensured to organize different activities and programmes in a blended mode with the proper synchronization with the concerned committees/departments. To implement the enshrined objectives, at the beginning of the session, an Academic calendar of the concerned session was chalked out with the consultation and valuable suggestions of the stakeholders. Minor rescheduling in the same was made occasionally given the lockdown compulsions and restrictions. At the beginning of the session, students were

oriented towards the philosophy and ideals of the college, its infrastructure and other utilities, the content of their courses, system and mode of evaluations, different curricular, co-curricular and re-creational activities, strict adherence of the general rules and regulations of the college so on and so forth. 2} Feedback from students on teaching-learning process: IQAC ensured that a regular channel of feedback from the students on the teaching-learning process

remained operational. The institution tried to work on the constructive feedback and suggestions of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gcwudhdevika.co.in/pdf/YEARLY%20STATUS%20REPORT%20AQAR%202019-20.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We are a women college and the college encompasses women from urban, rural and far-flung areas. So, it becomes essential for the college to organise activities to understand the true definition and the significance of gender equity. During the session 2020-21, college alongwith the entire nation was sailing from the tough times of the pandemic COVID-19. The lockdown period marked the real necessity for the understanding of the gender equity. When the pressure of COVID-19 was eased off and when the government granted relaxation for the movement, the college organised online webinars on gender equity where students and teachers actively participated. The webinar was instrumental and gained its significance when the girl students of the college opened up and discussed about the gender inequality which they were facing on daily basis during the lockdown period.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college practices the management of bio-degradable and non-

degradable waste. The college has installed two dustbins on a single spot where each dustbin is marked with degradable (green polybag) and non-degradable wastes (black polybag) at different strategic points across the college. Other than this, the municipality department's vehicle comes on daily basis and collects the divided wastes and disposes off at their own.

1. **For liquid waste, the college has a well connected drainage system which is eventually connected with the municipality drainage system outside the college.**
2. **The college is an undergraduate college in Arts, commerce and Medical/Non-medical where there is negligible bio-medical waste.**
3. **The college has proper room for E-waste management where the college calls for the routine auction of the gathered e-wastes on regular intervals.**
4. **The college doesn't have any waste recycling system.**
5. **The chemical compositions of all the hazardous chemicals are neutralised and disposed off in the drains. The college doesn't use any radioactive material.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	D. Any 1 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college routinely organises cultural functions where students from different religion, culture and region participates in diverse cultural programmes. The college with a cosmopolitan outlook organises cultural programme of every culture, religion and region like Dogra, Punjabi, Kashmiri, Bhadarwahi and many other. The students also, unhesitatingly, without any prejudice participate in the cultural programmes from where they do not belong. For example, a student of Muslim religion from the region of Chenab valley with different cultural and linguistic orientation enthusiastically participates in a Dogra cultural programme and same goes for the students from other culture, religion and region. The college administration strongly believes that the cultural programmes are the most efficient ways to create mutual respect and love among different, culture, religion and region. The college also organises debate/ symposium on the topic of communal harmony where students alongwith the teachers have fruitfull discussion on communal harmony. Although, the session 2020-21 witnessed the pandemic COVID-19 and for the same reason these sort of activities couldn't happen.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

a) The college has a nodal officer of Systematic Voters' Education and Electoral Participation program (SVEEP) where the nodal officer routinely organizes awareness camp among the students of the college. The awareness camp acquaints the student with voter education, spreading voter awareness and promoting voter literacy in India.

b) The college also has a course framework in different subjects where the students are being taught regarding the human/ethical values, fundamental rights and duties. The teachers in the class within the background of fundamental rights and duties also acquaints student with the responsibilities which are fundamentally vested on them on becoming a responsible citizen of the country. For example, English department has a course namely Ethical Competence through literature in Semester V and Learning life Skills through Literature in VI Semester. These courses are instrumental in inculcation human values in the students to become a responsible citizen of the country.

Although, the session 2020-21 witnessed the pandemic COVID-19 and for the same reason these sort of activities couldn't happen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website	**E. None of the above**

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The session 2020-21 was impacted with COVID 19 but still college celebrated all the national and international commemorative days. In the year 2020, college managed to celebrate Independence Day with very little staff and same happened with the Republic Day 2021. Irrespective of COVID restrictions, College also managed to online celebrate World AIDS day, international women's day and other events and festivals.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

1. The college is practicing the best practice where the elected student Council of the college is instrumental in the admission process of the upcoming students. The students who seek admission after the higher secondary feel more comfortable with the student council than the teachers who sit in the counseling room. Although, the teachers also council the admission seeking students but the college has observed the student council plays the vital role of catalyst in the process of admission which makes the entire admission process more smooth and convenient for the upcoming students.

2.NSS and NCC Unit of the college has adopted a village Rathian in the town. Both the wings do the community services in the village where they initiate the cleanliness drive, council the slum dwellers regarding the healthy life style and also impart knowledge regarding the education of their younger ones.

3. Due to COVID, college also conducted admission process in the blended mode, where both online and offline modes were adopted.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ours is the only Women College in the entire district. It has to cater the needs of a huge catchment area and that too from remote areas. Some of the students come from marginalized sections of the society who live at disparity with the mainstream. Therefore it's our prime duty and distinctive quality of the institution to be a premier resource and pathfinder in increasing access to higher education for the women of these areas. To impart education inclusively is one of the distinctive feature and priority of our institution. Working on this vision, we have the policy of adding 5 percent extra marks for the students coming from SC, ST, OBC and socially and educationally backward classes, during the admission. Thereafter, they are shortlisted in the admission merit list so, that they may be able to take admission easily compared to the city students from mainstream society. Giving exposure to the

students hailing from the backward area is of the paramount importance for the college. The college intends that when the student gets passed out from this institution, they may enjoy the equal exposure to the modern ways of life as enjoyed by the students from the mainstream. Additionally, the college provides the financial assistance to the needy students so that they may also avail quality education at par with the other students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. The college intends to start functioning of ICT enabled classroom in the next session.

2. The college aims to sign MoUs and affiliate itself with prestigious institutes of national and international significance.

3. The college intends to inaugurate the new canteen block of the college with all the modern facilities so that the clean and hygiene food may be provided to the students.

4. To make the student support system of the college more vibrant, viz. sanitation facilities and provision of safe drinking water.

5. The upgrading of laboratory infrastructure for the courses dealing with the practical parts of the syllabi

6. The college intends to enhance the use of renewable sources of energy vis-à-vis power consumption of the college.

7. The college plans to construct a spectator shed in the college ground. 8. The college intends to construct a new parking area for the students.

9. The college intends to inaugurate the under construction Medical aid room for the students.