Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. COLLEGE FOR WOMEN UDHAMPUR**
Name of the head of the Institution	**Prof. Minu Mahajan**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01992270681**
Mobile no.	**9419160907**
Registered Email	**iqacgcwu18@gmail.com**
Alternate Email	**principalgcwudhampur@gmail.com**
Address	**Kallar Himmati Battal Ballian Road Udhampur**
City/Town	**Udhampur**
State/UT	**Jammu And Kashmir**
Pincode	**182101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Suneel Singh Barheyan, Assistant Professor of Chemistry**
Phone no/Alternate Phone no.	**01992270681**
Mobile no.	**7006078145**
Registered Email	**iqacgcwu18@gmail.com**
Alternate Email	**bsuneelsingh@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gcwudhdevika.co.in/pdf/aqar2018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gcwudhdevika.co.in/pdf/a1920.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.98**	**2019**	**01-Apr-2019**	**31-Mar-2024**

6. Date of Establishment of IQAC	**30-Jul-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

For the first time, an online admissions process was used.	05-Aug-2020 20	2650
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Govt.	2019 365	92150000
Institution	Travel Expenses	State Govt	2019 365	69000
Institution	Telephone	State Govt.	2019 365	91500
Institution	Office Expenses	State Govt.	2019 365	185000
Institution	Electricity Charges	State Govt.	2019 365	600000
Institution	Rent ,Rates and Taxes(RRT)	State Govt.	2019 365	190000
Institution	Material & Supplies	State Govt.	2019 365	2073000
Institution	Bookis, Peridicals & Publications	State Govt	2019 365	2653000
Institution	Petrol	State Govt	2019 365	245000
Institution	Maintenance and Repair	State Govt	2019 365	46000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Focused on: Switching over to the online admission process Teacher/Student/other stakeholders feedback Upgradation of Departments by new resources, materials, and equipment Upgrade of devices and mechanisms for various institutional activities Computerization of Records Increasing ICT enabled teaching Other Miscellaneous developmental work

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Digitalization of records, To increase ICT enable classrooms, organising debates, seminars, quizes, NSSS Camps, NCC Camps, awareness programs, etc	Most of the activities are worked on, executed and conducted
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14. Whether AQAR was placed before statutory body ?	No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2021
Date of Submission	26-Aug-2021

17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Reciprocity and management of information regarding the institution are actualized and maintained via a twofold method, i.e., interinstitution and intrainstitution. The college website is the main source of information for all those concerned. Having said that, the information

shared by outside authorities/institutions comes via letters, Gmail, or official WhatsApp groups. Primarily, the communication is received by the principal and then forwarded to the concerned convener of the committee for taking the necessary action. If necessary, the convener of the concerned committee calls a meeting in order to discuss and resolve the issue, if any. The outcome of the discussion is then submitted to the principal for approval. However, within the college, we have separate groups and emails in the names of all the heads of the departments. The information which is required to be shared with the stakeholders is shared in the concerned group mails for further compliance.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curricular elements investigate how students are taught the curriculum supplied by the linked university. Syllabi for all courses allocated to students are established by various boards of studies in accordance with the affiliating university's and UGC's standards. The chair of each department is a member of the relevant board of studies, where he or she contributes to the formulation of the syllabi. Members of the board of studies gather departmental feedback and discuss it with relevant stakeholders. The syllabi are framed and divided into credits, and a specified number of hours is devoted to a given course. Furthermore, time tables for the courses to be taught (at the college as well as departmental level) are designed in order to take all the courses, inclusively. While doing so, the learner-centric method is followed in order to obtain good results. Moreover, institutional and departmental calendars are prepared in order to carry on different extension activities, which enrich and enhance the academic acumen of the students. Therefore, one may say that effective delivery of the curriculum is an outcome of both, i.e., affiliated university and the college itself. The former supplies the curriculum and the latter supplements it with the necessary co-curricular inputs that are required for the overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

BA	BA Hindi (Honours)	12/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Hindi (Hons)	12/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Natural Science Awareness Tour	114
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback obtained from students, teachers, parents, and alumni through the online mode of analysis is analyzed by Google Forms analysis methods. In addition, suggestions and feedback obtained in offline mode are implemented in the overall qualitative and quantitative development of the institution. Furthermore, during the period of the COVID-19 Pandemic, instructions and guidelines of the government under the Disaster Management Act are implemented.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BCA	Software Applications	30	1	1
BCom	General Degree Course	80	60	42
BA	General Degree Course	435	832	656
BSc	Medical & Non-Medical	275	295	173
BA	Hindi (Honours)	160	3	3
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2738	Nill	38	Nill	38

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
65	58	12	4	1	6
[View File of ICT Tools and resources]()					
[View File of E-resources and techniques used]()					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of systems is done in the classroom as well as outside the classroom activities. As far as the curriculum is concerned, the concerned teacher is appointed as the mentor of a student for classroom activities. Moreover, a general round of mentoring is done in one go, and thereafter, the students who require extra attention are sorted out. This classification is done on the basis of the learning abilities of the students certain students are good learners, and a few of them are slow learners. Students who are slow learners are given extra attention through class seminars and serial rounds of class tests. Moreover, if the situation worsens, remedial coaching is also conducted for the students with slower learning abilities. Similarly, co-curricular, extension, and sports activities are conducted for the overall personality development of the students. The concerned convener, along with the committee and sports instructors, is appointed as the mentors of the students to encourage them to participate in the activities and also impart the significance of the same. Initiating further, there are certain students who have a keen interest in sports. The college has an active career counselling cell that organizes career orientation programmes and lectures for students and also guides them to choose a career that suits them. Students having an interest in sports are encouraged to choose sports as their career by taking admission to graduate, post-graduate, and doctorate degrees in sports.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2738	38	1:72

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	38	11	Nill	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	VI (CBCS)	09/10/2020	16/12/2020
BCom	UG	VI (CBCS)	01/10/2020	16/12/2020
BSc	UG	VI (CBCS)	05/10/2020	16/10/2020
BCA	UG	VI (CBCS)	01/10/2020	16/10/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation process of the college is according to the guidelines of the University of Jammu and UGC. To some extent, the teacher concerned has to take stock of the all-over performance, credibility, and behaviour of the student and reward him accordingly. Internal as well as external dates are listed on the date sheet. Tests are prepared by the college and displayed on the central as well as department notice boards. They are also sent to the respective departments in accordance with the CBCS pattern. The Continuous Internal Evaluation system is framed by the College. Teachers are headed by a convener to evaluate a student in a course through interaction with the written tests, class presentations, subject-specific quizzes, projects in the sciences and computer subjects, etc. The internal assessment tests comprise 10, 20 and 25 mark weightage according to the subject credits. The internal assessment is carried out according to statutes and guidelines, but due to the COVID-19 pandemic, as notified by the affiliated university UGC, the internal evaluation system was modified and an online mode of teaching and evaluation was adopted. Online learning apps like Google Classroom, Wiseapp, ZOOM, etc., have been used by the college, which serves e-learning as well as evaluation. Online submission of assignments by the students and evaluation were done on these e-learning apps and in e-mail mode.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared keeping in view the guidelines

of the University of Jammu. Admission for the first semester of UG started on the 2nd week of June. Regular classes for semester 1 of UG started the 3rd week of July. An internal assessment test for the semester was held in the months of August and September, respectively. The internal practical examination and the external practical examination were held in the months of October and November, respectively. End- semester examinations for semester 1 are held in the month of November. Regular classes of semester-III/V of UG started on the 3rd week of July. The internal assessment test for semester-III/V of UG is held in the month of August/ September. The internal practical examination and the external practical examination were held in the months of October and November, respectively. End-semester examinations for semesters III/V of UG are held in the month of November. Even semesters start from the second week of January, and the duration of even semesters is from January to May, but due to the COVID-19 pandemic, there were changes in the academic calendar from the last week of March onwards. Internal practical examinations were conducted online by giving assignments from the practicals performed before the lockdown period. The internal assessment test for semesters 2nd, 4th, and 6th in respect of those students who have not appeared earlier in the month of March 2020 or have failed was held online. The faculty members were directed to assign online home assignments for the end-semester examination to the students of the 2nd and 4th semesters through Whatsapp/Google Classroom/E-mail mode. The end-semester examination for the 6th semester was held in the month of September in offline mode. The second phase (online/offline) of the 6th semester examination was held in the month of October for those students who had missed their first phase examinations, also held in the month of October.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gcwudhdevika.co.in/pdf/programoutcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BCom	General Degree Course	43	41	95.3
UG	BSc	Medical & Non-Medical	182	174	95.6
UG	BA	General Degree	592	521	88
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gcwudhdevika.co.in/pdf/STUDENTFEEDBACKGCWUDH.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nil	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Consumer Rights Vis-a-Vis Women Empowerment	NSS Units of Government College for Women Udhampur	14/01/2020
Lecture on Cyber Crime	NSS Units of Govt. College for Women Udhampur in collaboration with Internal Quality Assurance Cell (IQAC)	17/01/2020
Plantation Drive on World Environment Day	IQAC Government College for Women Udhampur	05/06/2020
Nation Workshop on Food Adulteration	IQAC Government College for Women Udhampur	16/07/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	NA	Nill	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Incubation Centre Exists	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	3.31

International	Physics	1	0.40
International	Botany	1	0.50
National	Urdu	1	0
International	Urdu	1	0.38
National	Urdu	1	0
National	Hindi	1	0
International	Hindi	1	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	1
Botany	1
Political Science	4
Urdu	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evolution of quasi- particle structure of terbium nuclei	Amit Kumar	Chinese Journal of Physics	2019	1	NA	1
Plant and fungi diversity of Devi Pindiyan Valley in Trikuta Hills of n orthwester n Himalaya, India	Kewal Kumar	Journal of Threatened Taxa	2019	0	NA	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

Nil	NA	Nil	Nill	Nill	Nill	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	3	1	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of Basant Panchmi	Departmentment of Music, Govt. College for Women Udhampur	4	84
Symposium on BETI BACHAO BETI PADHAO on the eve of National Girl Child Day	NSS Units, Govt. College for Women Udhampur	2	27
Symposium on Article 370 Vis-a-Vis Women Empowerment	NSS Units, Govt. College for Women Udhampur	1	53
Lecture on Menstrual Healtth	NSS Units, Govt. College for Women Udhampur	2	63
NSS Annual Special Camp on Health Check up	NSS Units, Govt. College for Women Udhampur	2	50
NSS Annual Special Camp on Women Empowerment	NSS Units, Govt. College for Women Udhampur	2	60
Awareness Rally on Plastic Ban, Water Conservation Solid Waste Management	NSS Units, Govt. College for Women Udhampur	7	132
Visit to Old age and Orphanage Home Udhampur	NCC Units, Govt. College for Women Udhampur	2	83
Wall Painting Competition	NCC Units, Govt. College for Women Udhampur	2	16
Fit India Plogging Run	NSS, NCC Sports Units, Govt. College for Women	2	50

Udhampur			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
70th Republic Day Parade District Level	2nd Prize	District Administration Udhampur	45
70th Republic Day Parade at Rajpath Delhi	Particiaption as NSS Volunteer	Govt. of India	1
70th Republic Day Parade at Rajpath Delhi	Particiaption as NCC Cadet	Govt. of India	2
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Skills for a Resilient Youth	Government College for Women Udhampur in collaboration with Higher Education Department JK Govt.	World Youth Skill Day 2020	19	101
Scheme of Assistance for the Prevention of Alcoholism Substance (Drugs) Abuse and for Social Defence Services	RED RIBBON CLUB, Government College for Women Udhampur in collaboration with JK Aids Control Society	International Drug Abuse Day Illicit Trafficking Day	6	27
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
Nil	NA	NA	Nill	Nill	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	na	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
397	216

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
Class rooms	Newly Added

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ILMS KOHA Automation in Progress delayed due to COVID-19 Lockdown	Partially	ILMS KOHA Software version 18	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20910	2630000	2780	1400000	23690	4030000
Reference Books	588	182000	90	263000	678	445000
e-Journals	4000	5500	Nill	Nill	4000	5500
Journals	10	4000	2	500	12	4500

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	67	20	10	0	0	2	5	2	30
Added	7	0	0	0	0	0	2	0	5
Total	74	20	10	0	0	2	7	2	35

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
37	32	360	153

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has different committees to see the installation and up-gradation of physical, academic, and support facilities, viz., the Development Committee, the Academic Audit Committee, the Science Club, the Library Committee, and the Sports Committee. These committees are headed by the senior most faculty members and other staff members who work for the development and maintenance of the mentioned components of the campus. The college has a proficient technical support staff, including carpenters, electricians, gardeners, laboratory assistants, and laboratory bearers, who play an important role in the maintenance of various facilities in the college. The institution also uses the services of outside agencies, if required, but only after fulfilling required formalities through the concerned committees. In the department of sports, the physical training instructor is assisted by employees who help in maintaining the sports ground (measuring about 12 canals) to carry

on various sports activities. The library is maintained by library staff and operated under the supervision of the Library Committee. The purchase of books and periodicals in the library is done under the supervision of the library committee. We have started the automation of our library with the help of ILMS KOHA software version 18. Regular cleaning of underground and over-roof water tanks is undertaken in order to give safe drinking water to the students and other stakeholders of the institution. In addition, the college has installed five water purifiers and one community aquaguard at strategic locations to ensure safe drinking water. We have also installed three generator sets in order to have an uninterrupted power supply for carrying out various routine and occasional activities of the institution in times of power cuts. Three buses are available for students, which run under the supervision of the college Transport Committee. The service and maintenance of the same is done as and when required. The college has the necessary IT infrastructure, including one computer laboratory, one functional English laboratory, and computers in individual departments with internet facilities.

https://www.gcwudhdevika.co.in/pdf/4.4.2%20SESSION%202019-20.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid not disbursed during COVID-19 Lockdown Period	0	0
Financial Support from Other Sources			
a) National	Pos-Matric Scholarship for SC/OBC/EBC/BPL etc.,	78	624000
b)International	Post-Matric Scholarship for ST	29	232000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	Nill	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Nil due to COVI-19	Nill	Nill	Nill	Nill

	LOCKDOWN				
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
42	42	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	NA	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	78	BA, BSC, BCOM	ATRS, COMMERCE SCIENCE	JU, DU, HNBGU, DAV, LPU, JNU, SMVDU, RIMT, CAREER POINT UNIVERSITY, BGBSU, KASHMIR UNIVERSITY, PU, GNDU, ARNI UNIVERSITY, SRI SAI UNIVERSITY, MAANU, IGNOU,	Master Degree, B.ED, B.Lib, Diploma PG Hons.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli Competition	Inter-College Level/Intra- University	2
Display Your Talent	Inter-College	13

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	1	Nill	NA	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In terms of administration, decision-making in a decentralised manner is the aesthetics at Govt. College for Women, Udhampur. Each section of a class has a class representative (CR) and an assistant class representative (ACR), who are elected by the students of those particular sections. In the process, CR's and ACR's elect a President, Vice-President, and Treasurer of the body. All these posts constitute the students' executive council of the college. One of the students is also nominated as the Culture Secretary, who continuously acts as a liaison between the students and the cultural committee to ensure the students' participation in different cultural activities of the college. Moreover, the student council and volunteers from NSS, NCC, and sports wings play a pivotal role in promoting the successful engagement of students in their growth and development. Engaging further, the council is party to decision-making regarding the routes and venues of educational tours and picnics, respectively. Students choice is a matter of concern for the college administration in similar ways to other avenues of active involvement. The Dean of Students Welfare (DSW), who also happens to be a college faculty member, is directly responsible for student representation through the executive council. Subsequently, DSW safeguards the interests of the students and takes up the same with the college administration and principal. Therefore, the work culture and hierarchy within the institution are also maintained. Moreover, if there is any indiscipline created by any of the students, then the complaint of the same is also addressed through the same.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

228

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As far as decision-making is concerned, decentralization and participative management are practiced in the institution. Two instances of the same are explicated as follows: Students' Assistance Cell: Students are an important component of the institution. It has been a long-pending demand of the students to have a facilitation Centre built so as to assist them in the issuance and maintenance of various features and components within the campus. In this regard, a requisition was submitted by the students' council to the worthy principal of the college through the Dean of Students' Welfare. The same was marked by the Principal as the Convener of the Students' Welfare Committee. In turn, the said committee called a meeting under the chairmanship of the worthy principal, along with the auspicious presence of all the members. Further, it was resolved in the meeting that a Students' Assistance Cell will be installed in the vicinity of the establishment office so as to make it convenient for the students to get issued the significant documents and also assist them with the resolution of queries raised. A proposal to open a stationary store within the campus: A request was received from the students to open a stationary store for the students so as to facilitate their procurement of stationary items. The demand was perceived as genuine by the Committee for the Welfare of the Students. However, due to the COVID-19 pandemic, certain modalities couldn't be worked out. The college administration is pretty sure to take it up in the days to come.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission process is actualized with the help of different committees viz. admission committee of Arts, Science and Commerce. There are various course combinations in all the programs. The students are being counseled in suggested to choose the combination of their choice. For materializing this particular idea an admission counseling committee is also being constituted and any student who feels indecisive about the subject choice can be talked about and resolved to better results.
Industry Interaction / Collaboration	There are certain subjects in which the conduct of field trip is an essential feature as far as their prescribed curriculum is concerned. For instance, college conducts industrial visit in commerce and environmental science. Further, in the subject of Zoology and Botany visits to fisheries and bio diversities are also conducted so as to give students practical knowledge of the subject.
Human Resource Management	Human resources available in the

	college are engaged as per their aptitude and requirement of the institution. Staff members from both, teaching as well as non-teaching department do their essential duties as per their nature of job. Besides, staff members are also being engaged in the works of institutional development. The responsibility is divided and different committees are meant for different assignments. The responsibility to work in a given committee is given as per the interest of the staff member.
Library, ICT and Physical Infrastructure / Instrumentation	The primary aim of the installing ICT enabled classrooms is to enhance the quality of teaching-learning process and inform students with the innovative ways of imparting education. Working on these lines four classrooms (Room no. 1, 2, 3 and 4) and laboratories have been installed with multimedia projectors with screen whereby teacher use power points presentations as one of the smart ways of teaching. Moreover, students are also encouraged to give presentations on power point and help them in taking lessons in a variety of ways. Besides, one classroom with smart board and podium has also been installed.
Research and Development	Both, faculty and students study about the Research and Development from available journals and e-resources available with the college.
Examination and Evaluation	In evaluation we have two-fold procedure i.e., internal as well as external. Internal assessment is conducted by the institution itself whereas in external examination question papers and stationary is supplied by the affiliated university but the exam is practically conducted by the college itself. However, in case of Skill Enhancement Courses both, internal as well as external examinations are conducted by the College itself. Besides, quasi evaluation methods are also used for instance class tests and class seminars etc.
Teaching and Learning	The approach of teachers is learner centric and aims to unfold the intellectual horizons of the learner. Prima facie the syllabi framed by Board of Studies of the affiliated university are taught to the students through

	classroom teaching. An interactive and collaborative approach is followed in order to make the teaching learning more conducive. Student seminars, classroom workshops, student's presentations and projects are also conducted in order to make teaching-learning more participative and problem solving. Besides, subject tours are also organized in order to impart students with experiential learning. Library and computer based learning is also encouraged in order to equip the students with technology.
Curriculum Development	The syllabus approved by the concerned Board of Studies is divided into credits and each credit has to be completed in the stipulated number of hours. The IQAC ensures quality in Curriculum development through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders (students, teachers and alumni).

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The thrust of the institution is to shift from traditional nature of administration to modern one. Working on these lines attendance component of the staff is shifted from manual to online mode. Specifically, face recognition biometric attendance has been introduced for the all the staff members, teaching as well non-teaching.
Finance and Accounts	The grants received from the govt. in the govt. accounts and utilized as per the requirement of the institution with the submission of proper proposal and sanction of the same from the higher ups. Secondly, the fee received from the students is divided into different accounts of College Local Fund after depositing a particular share to the affiliated university. Monetary transactions of any sort are done through NEFT i.e., direct into the account of the payee. Moreover, the payments are purely cashless basis. Specifically, the Salary of all the employees on regular basis is made on JKPaySys which is purely online and centrally controlled by NIC.
Student Admission and Support	The admission of students is done by

	admission committee with the absolute assistance of admission counseling committee and anti-ragging committee. In the whole process the information of admission schedule is shared on college website viz. display of the merit lists and allotment of class roll numbers etc
Examination	The examinations are conducted on twofold basis i.e., internal as well as external. After evaluation by the concerned faculty members the marks obtained are shared with the students through college website and department notice boards for the redressal of further queries, if any. The process is under the direct supervision of examination committee and website committee. Students also access the university website: www.coeju.com for external examination information.
Planning and Development	All the routine activities of the college are displayed on college website including tender notices (e-tendering), admission/examination/activity notices, and institution calendar. Also, the purchase for the infrastructural development is done on Government-e-Marketplace (GeM).

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	NA	NA	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration

professional development programme	who attended			
FDP in Open Sources Tools for Research	1	08/06/2020	14/06/2020	07
FDP in Managing Online Class and Co-Creating MOOCS 2.0	3	18/05/2020	03/06/2020	14
FDP in Data Analysis and Research in Social Sciences	3	17/06/2020	30/06/2020	14
Refresher Course in Physics and Electronics	1	06/01/2020	18/01/2020	14
Refresher Course in Quantum Mechanics	1	01/01/2020	01/04/2020	84
General Orientation Course	3	03/12/2019	23/12/2019	21
Refresher Course in History of English Language and Literature	1	01/07/2019	01/10/2019	84
General Orientation Course	1	05/11/2019	25/11/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
38	38	38	38

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care	National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care	Post-Matric Scholarship, Financial Aid, Minority Scholarship, Financial Assistance from Labour Department, Financial Assistance from Shri Mata Devi Shrine Board(SMVDSB)

Allowance, Travelling Allowance, Medical Allowance, House Rent Allowance, Medical Reimbursement.	Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance, Medical Reimbursement.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

A financial audit is done every year, externally. The income and expense statements are given to the chattered accountant who prepared the financial statements and other reports for the institutional level, the cash book is checked with the help of bank statements and vouchers maintained by the institution along with physical cash verification.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teacher Association (PTA) of the college plays an important role in the smooth operation of the college. The PTA president is the principal. The PTA is very active in providing various forms of assistance and support in the development of the college. The PTAs principal programmes include the awarding of the prize and medals to rank holders. Students who excel in academics, sports, and other areas are also appreciated.

6.5.3 – Development programmes for support staff (at least three)

Training and awareness programmes like Computer Literacy, Communication Skills, and Knowledge of Electronic and Management Systems are provided periodically, as and when required.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Augmentation of IT infrastructure on the campus 2. Alumni Meet 3. Enrichment of Student Support Facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Various intiatives taken by IQAC are mentioned in uploaded link	01/07/2019	01/07/2019	01/07/2020	Nill

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Empowerment	14/01/2020	14/01/2020	130	Nill
Annual Special Camp on Psycho-physical health of women	13/01/2020	19/01/2020	60	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
40 No. of Solar Lights are working in the College Campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	1	1	19/01/2020	1	Adoption of Village	Health and Hygiene	60

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Periodic conduct of Cleanliness drives under the ambit of Swachh Bharat Abhiyan and Swachhta-hi-Sewa. 2. Segregation of waste into dry-wet and biodegradable-non biodegradable and carrying of the same by the Municipality is also ensured for the further disposal. 3. To increase the use of alternative forms of energy so as to create less waste. 4. Frequent plantation drives are being conducted in order to make the campus lush green. 5. A reasonable time and funds are utilized on gardening so as to maintain the greenery of the campus. 6. Minimized use of paper for the conduct of routine activities of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Admission Assistance with the help of College Council whereby different desks are constituted to help students coming for admission after completion of higher secondary part second. Students work to tell the candidates regarding the salient features of the admission process and opting for programme and course combination thereafter. 2 Community service by NSS and NCC units of the college is done by adopting Villages/Slums. Different awareness programmes are organised in the adopted village viz. Swachhta Abhiyaan, Cleanliness Drives and programmes regarding environmental awareness. 3 Working on same lines, NSS volunteers also engage themselves in the facelift of the campus by making and beautification of flower beds, painting tree stems. NSS volunteers alongwith NSS Program Officers do Shramdaan within the campus so as to render cleanliness and beautification of the campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.gcwudhdevika.co.in/pdf/7.2.1%20SESSION%202019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Ours is the only Women College in the whole district. It has to cater the needs of a huge catchment area and that too from remote areas. Some of the students come from marginalized sections of the society who live at disparity with the mainstream. Therefore it's our prime duty and distinctive quality of the institution to be a premier resource and pathfinder in increasing access to higher education for the women of these areas. To impart education inclusively is one of the distinctive feature and priority of our institution. Working on this vision, we have the policy of adding 5 percent extra marks for the students coming from SC, ST, OBC and socially and educationally backward classes, during the admission. Thereafter, they are dropped into the admission

merit list. Additionally, we also have financial aid for needy students which help them to meet educational expenses which facilitate them to avail higher education in a better way. Further, as an institution we have high aspiration to start skill courses which can create employment for the students. Especially the courses related to Fashion Technology and Beauty Therapy or any other course which has reasonable potential of employment generation in the society.

Provide the weblink of the institution
https://www.gcwudhdevika.co.in/pdf/7.3.1%20SESSION%202019-20.pdf

8.Future Plans of Actions for Next Academic Year

1. We intend, earnestly, to start skill courses under the ambit of skill employment generation courses, viz., Fashion Technology, Food Technology, and Beauty Therapy. 2. The college aims to sign MoUs and affiliate itself with prestigious institutes of national and international significance. 3. To increase the use of ICT-enabled facilities and IT infrastructure for teaching-learning and evaluation processes. 4. To make the student support system of the college more vibrant, viz. sanitation facilities and provision of safe drinking water. 5. The upgrading of laboratory infrastructure for the courses dealing with the practical parts of the syllabi 6. Enhanced use of renewable sources of energy vis-à-vis power consumption of the college. 7. There is a need for increasing sports facilities for the students (for instance, an open gym and courts for varied games). 8: To establish a cooperative store for students in order to make it easier for them to obtain stationary items. 9. To construct a medical aid room for students and a space for other menial staff members so as to maximise the output of workability.