Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. COLLEGE FOR WOMEN UDHAMPUR**
Name of the head of the Institution	**Prof. Minu Mahajan**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01992270681**
Mobile no.	**9419160907**
Registered Email	**iqacgcwu18@gmail.com**
Alternate Email	**gcwudhampur@gmail.com**
Address	**Kallar Himmati Battal Ballian Road Udhampur**
City/Town	**Udhampur**
State/UT	**Jammu And Kashmir**
Pincode	**182101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Suneel Singh Barheyan, Assistant Professor of Chemistry**
Phone no/Alternate Phone no.	**01992270681**
Mobile no.	**7006078145**
Registered Email	**iqacgcwu18@gmail.com**
Alternate Email	**bsuneelsingh@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://gcwudhdevika.co.in/pdf/ssr.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://gcwudhdevika.co.in/pdf/academic%20calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.98**	**2019**	**01-Apr-2019**	**31-Mar-2024**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Jul-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Conducted First Alumni Meet	02-Oct-2018 01	50
Swachh Survekshan Grameen 2018 Awareness camp	13-Oct-2018 01	160
Teacher Feedback analysis	01-Nov-2018 10	35
NAAC Accreditation for First Cycle	28-Mar-2019 02	120
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary	State Govt.	2018 365	73539000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Feedback from Teachers, Students, Alumni • More ICT enabled classrooms • Installation of KYan integrated computer projectors • Preparation of yearly academic calendar in coherence with university academic calendar. • Clean, green and plastic free campus.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
The first and foremost initiative to be taken is the assessment and accreditation of institution for the First Cycle by National Assessment and Accreditation Council (NAAC)an autonomous body established by the University Grants Commission (UGC) of India.	NAAC peer team visited the Government College for Women Udhampur on 28th and 29th March 2019 and our college was accredited with 'C' grade.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	29-Mar-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	20-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The administrative configuration of the facility operates in cooperation and coordination with the management of all stakeholders as follows: 1. Information is sought through regular meetings with stakeholders various college committees. Students, staff and alumni respond to system information via complaint box, Comment Box and complaint section on website, email, contact number, social media and SMS services. 2. Information requested is handled by the appropriate committee and recommendations made by committee members are implemented to the appropriate level. Management information is disseminated through the official website, newsletters, college prospectus information, meetings, alumni, media, press other social networks. 3. For the College Management Information System, College also uses

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curricular aspects look into how the curriculum assigned by the affiliated university is being imparted to the students. The syllabi for all the courses assigned to the students are designed by different Board of Studies of affiliated university. Head of each department is party to the concerned board of studies whereby he/she contributes in framing the syllabi. He/She collects the inputs from the department and discusses it in the concerned Board of Studies to frame the syllabi. The syllabi are divided into credits and specified number of hours is devoted to a given course. Further, time tables (college as well as departmental level) are designed in order to take along all the courses, inclusively. While doing so the learner centric method is followed in order to obtained good results. Moreover, institutional and departmental calendars are prepared in order to carry on different extension activities which enrich and enhance the academic acumen of the students. Therefore one may say that effective delivery of curriculum is an outcome of both i.e., affiliated university and the college itself. The former supplies the curriculum and the latter supplements it with necessary co-curricular inputs which are required for the overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCA	Software Applications	16/02/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCA	Software Applications	08/02/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	29	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Course on Computer Concepts (CCC)	08/02/2018	29
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Semester-I(CBCS) Botanical Tour to Pancheri Forest	105
BSc	Semester-V(CBCS) Geographical Tour to Kainth Gali	160
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The IQAC coordinates and collects feedback periodically from students and teachers through the process of responding to a questionnaire. They are also informed and given the liberty to submit their suggestions, grievances and problems anytime during the semester through the complaint box placed by the Grievance Redressal Committee. The students also give their feedback on the curriculum. The feedback from the faculty is obtained through discussions in the departmental level in every area where improvements are needed. Feedback from the parents is conveyed in the Parent Teacher meeting. The feedback from various stakeholders is collected, thoroughly discussed for further development. Accordingly, matters that can be handled independently and personally are forwarded to the concerned departments to address the problem by adopting corrective measures. Matters which involve the College as a whole are dealt by the Principal in coordination with the concerned department through head of departments or concerned committee. The proposals given by the different committees and departments are discussed for necessary action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Software Applications	30	5	5
BCom	General Degree course	80	76	67
BSc	Medical & Non-Medical	265	282	236
BA	Arts	445	1243	1013

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2857	Nill	35	Nill	35

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
62	16	6	4	1	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At the beginning of the academic session, the classwise names of the mentors are displayed on the College notice board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also given the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counseling to those who need them and refer them for more professional counseling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain record of their class attendance, class performance and academic progress. The mentors use both formal and informal means of mentoring

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2857	35	1:82

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

49	35	14	5	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	Semester-VI(CBCS)	01/07/2019	13/07/2020
BSc	UG	Semester-VI(NON-CBCS)	28/06/2020	09/07/2020
		View File		

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At the beginning of the academic session, students are oriented about the continuous internal evaluation. They are informed about the eligible for the end term examination. According to the convenience of the concerned teacher Class tests are conducted regularly. Students who are found to be exceptionally weak are given special attention and are made to re appear the same test until they could improve. Assignments, Seminars and Project Works are another major evaluation wherein students are made to perform either individually or in group. The College also gives special attention on Field trip/ excursion and other curriculum activities so as to make the students engage themselves in cognitive learning, learning through exposure, learning through peer review etc. The implication of various teaching method is to supplement the theoretical method of teaching learning process and through this process, Internal Evaluation system is assisted.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution in coherence with examination and internal assessment committee prepares annual calendar before the commencement of the semester. The calendar outlines the schedule of class work throughout the semester, internal practical and internal assessment schedule. The faculty members of the concerned department gather the lists of courses for the coming semester. The head of the department finalizes the course allocation for the faculty members based on their choice and area of interest or expertise. The faculty members prepare the lesson plan before the commencement of semester indicating the topics to be covered lecture wise. It also includes the evaluation process for each subject and is duly reviewed by one of the senior faculty members in the department and approved by the head of the department. Thereafter, the content is made available to the students. Timetable committee prepares the timetable as per the guidelines and number of hours to be devoted to particular course. The time-table is displayed on the respective department notice boards and website as

well. In the progress of the semester the class room teaching and evaluative measures continues hand in hand. Following are the points which have been taken into consideration: 1. The institution strictly adheres to academic calendar for the conduct of CIE 2. Assignment tests, class tests, internal practical, external practical exams are conducted as per the schedule 3. In the beginning of the session an academic calendar is prepared and then implemented strictly 4. Subject wise results are prepared 5. Awards are shown to the students for further clarification and satisfaction thereafter. The awards and evaluations make the students improve themselves before the final exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://gcwudhdevika.co.in/pdf/outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	General Degree	600	232	38.6
UG	BSc	Medical & Non-Medical	196	125	63.7
UG	BCom	General Degree	30	28	93.3
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gcwudhdevika.co.in/pdf/p653p.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2190	Centre for Social Exclusion and Inclusive policy, University of Jammu.	0.25	0.25
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

Awareness Lecture on Swachhta by DISTRICT DEVELOPMENT COMMISSIONER UDHAMPUR	Internal Quality Assurance Cell (IQAC) Govt. College for Women Udhampur	13/10/2018
Communal Harmony Week 2018	Govt. College for Women Udhampur in collaboration with National Foundation for Communal Harmony, Ministry of Home Affairs, Govt. of India	24/11/2018
Swachhta Pakhwara (w.e.f. 1st Aug to 14th Aug 2018).	NSS Units of Govt. College for Women Udhampur in collaboration with Internal Quality Assurance Cell (IQAC)	01/08/2018
"Knowledge Sharing Programme".	Govt College for Women Udhampur in collaboration with ICFAI, IBS, Gurgaon Delhi	27/07/2018
Extension lecture on the topic "Duggar, Dogra te Dogri" by	Department of Dogri in collaboration with Internal Quality Assurance Cell (IQAC)	14/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Trekking Camp, Ajmer	Aakriti Sharma	NCC	01/08/2018	State Level
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No. Incubation Centre Exists	NA	NA	NA	NA	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)

International	English	1	4.7
International	Botany	1	2.1

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1
Political Science	6

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nill	0	NA	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nill	Nill	Nill	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	4	1	Nill
Presented papers	2	1	Nill	Nill

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
"Internation Yoga Day 2018"	NSS NCC UNIT, Govt. College for Women Udhampur	5	120
Flag Day Communal Harmony Week 2018	National Foundation for Communal Harmony, Ministry of Home Affairs, Govt. of	5	100

India			
Mehandi Competition	Cultural Club/Committee of Govt. College for Women Udhampur	10	20
Swachh Survekshan Grameen 2018	Ministry of Drinking Water and Sanitation	5	150

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachhta He Sewa Hai	NSS units of Govt. College for Women Udhampur in collaboration with Internal Quality Assurance Cell (IQAC)	Adoption of Village Sial-Sallan	2	83

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	NA	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	NA	NA	Nill	Nill	Nill

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	NA	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3047000	352589

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Others	Existing
Laboratories	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Automation work initiated	Partially	ILMS KOHA Software version 18	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20510	2460000	400	170000	20910	2630000
Reference Books	550	170000	38	12000	588	182000
e-Journals	4000	5500	Nill	Nill	4000	5500

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NA	NA	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	57	20	10	0	0	2	5	2	30
Added	0	0	0	0	0	0	0	0	0
Total	57	20	10	0	0	2	5	2	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
222000	133539	3602000	804709

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College has a Development Committee headed by one of the senior faculty members and other staff members which works for the development and maintenance of campus infrastructure. College has an efficient technical support staff including carpenter, electrician, gardener, laboratory assistants, laboratory bearers who play an important role in the maintenance of infrastructural facilities of the college. The institution also takes the services of outside agencies if required but only after fulfilling codal formalities through the concerned committees. In the department of sports, the Physical Training Instructor is assisted by employees who help in maintaining the sports ground (measuring about 12 canals) to carry on various sports activities. Library is maintained by library staff and is operated under the supervision of Library Committee. The purchase of books and periodicals in library is done in the supervision of library committee. We have started the automation of library with the help of ILMS KOHA software version 18. Regular cleaning of underground and over roof water tanks is undertaken in order to give safe drinking water to the students and other stakeholders of the institution. College has also installed five water purifiers on strategic points for having safe drinking water. We have also installed one Generator set in order to have uninterrupted power supply for carrying out various routine and occasional activities of the institution. Two buses are available for students which run under the supervision of college Transport Committee. The service and maintenance of the same is done on required intervals. College has necessary IT infrastructure including one computer laboratory, one functional English laboratory and computers in individual departments with internet facility.

https://gcwudhdevika.co.in/pdf/4.4.2aqar2021.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post-Matric Scholarship	137	1096000
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	Nill	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	Nill	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	NA	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

enrolling into higher education					admitted to
2019	82	BA, BSC, BCOM	ARTS, COMMERCE SCIENCE	JU, BHU,HN BGU,LPU,MAAN U,IGNOU,DAV, ARNI UNIV., RIMT,PU,GNDU	MASTERS, B .ED,DIPLOMA, UG(HONOURS)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-collegiate competition 2018-19	College Level	6
North Zone Interuniversity I handball, Kho-Kho at Faizabad UP	National Level	1
Athletics Tournament (Javelin) Throw at Jind Haryana	National	1
Senior National Handball Tournament at Sholapur	National	3
National Handball Tournament under EK BHARAT SHRESHATH BHARAT at Lucknow	National	2
Inter-College Chess competition at Directorate of Sports, University of Jammu	Intra-University/College Level	5
[View File]()		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	SILVER MEDAL	National	1	Nill	100796	Sapna Devi
2018	SILVER MEDAL	National	1	Nill	-	Shivali Devi Shivani
2018	BEST	National	1	Nill	100796	Sapna

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In order to make the decision making democratic and decentralized we have a tradition to involve students' council in different decisions taken by the administration. Each section of a class has class representative and assistant class representatives which are elected by the students of those particular sections. Subsequently, CR's and ACR's elect President Vice-president and Treasurer. All these posts constitute the executive council of the institution. One of the students is also nominated as culture secretary who continuously makes liaison between students and cultural committee to ensure students participation in different cultural activities of the college. Moreover, student's council and volunteers from NSS/NCC wings play a decisive role in promoting successful engagement of students in growth and development of the students in general. Specifically, council is party to decision making regarding the routine and venue of educational tour and picnic respectively. Students choice is a matter of concern for college administration in similar other instances. Student's representation through the executive council is directly linked to Dean Students Welfare (DSW), who happens to be a faculty member of the college. Subsequently, DSW safeguards the interests of the students and takes up the same with college administration and Principal. Therefore the work culture and hierarchy within the institution is also maintained.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

42

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization is having a significant impact on policy, planning and management. Our Institution practices decentralization and participative management. The principal is the sole authority of the institution. Students are empowered to play an active role in co-curricular and extracurricular activities, and social services. The institution promotes a culture of participative management by involving the staff and students in various activities. There are different committees in which students and teachers participate and take active part. The College core committees Advisory and Development Committee formulates common working procedures and ensures the

implementation of the same via various departments. The department or committee incharge manages the activities of the department and keep track of co-curricular and extracurricular activities in the College. Other units of College like sports, library, and student's council also operate under the guidance of the various committees. Also, students are involved in the decision making process. i) Installation of one Community Aquaguard: As per the requisition submitted to the Principal, by the College students' council, a demand was raised for the installation of water point in the campus. The requisition was marked by the Principal to the College Development Committee. The committee took action in favour of the students and fecilitated the installation of water point adjusent to room no 01 of Arts block by fulfilling all the codal formalities. ii) Installation of solar lights inside the campus: As we are informed that the non-renewable resources of energy are depleting very fast and we are in need of developing more and more renewable sources of energy. Working on these lines college chowkidar proposed a requisition for the installation of solar lights across the campus. The requirement was again marked to development committee by the worthy Principal so as to take the necessary action to install the same by fulfilling all the codal formalities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Faculty and students study about the Research and Development from available journals and e-resources. However, Research Centre is established in the College.
Industry Interaction / Collaboration	There are certain subjects in which the conduct of field trip is an essential feature as far as their prescribed curriculum is concerned. For instance, college conducts industrial visit in commerce and environmental science. Further, in the subject of Zoology a visit to fish farms is conducted so as to give the students an exposure to practical knowledge of what they have studies in the classroom.
Human Resource Management	All human resources available in the college are engaged as per their aptitude. Staff members from both, teaching as well as non-teaching department do their essential duties as per their nature of job. Besides, human resources are also being engaged in the works of institutional development. The responsibility is divided and different committees are meant for different assignments. The responsibility to work in a given committee is given as per the interest and acumen of the staff member.

Library, ICT and Physical Infrastructure / Instrumentation	The primary aim of the installing ICT enabled classrooms is to enhance the quality of teaching-learning process and inform students with the innovative ways of imparting education. Working on these lines four classrooms (Room no. 1, 2, 3 and 4) have been installed with multimedia projectors with screen whereby teacher use power points presentations as one of the smart ways of teaching. Moreover, students are also encouraged to give presentations on power point and help them in taking lessons in a variety of ways. Besides, one classroom with smart board and podium has also been installed. In addition, the process of purchase of two number of K-Yan integrated computer projectors is also in pipeline so as to give ultra modern aids for teaching learning.
Examination and Evaluation	Coming down to the evaluation process we have two-fold procedure i.e., internal as well as external. Internal assessment is conducted by the institution itself whereas external is maintained by the affiliating university. However, in case of Skill Enhancement Courses both, internal as well as external examinations are conducted by the College itself. Besides, quasi evaluation methods are also used for instance class tests and class seminars etc. These evaluating techniques also help teachers to glance through the minds of learner and going down to their level which ultimately serves the mission of being learner centric.
Teaching and Learning	The approach of teachers is learner centric and aims to unfold the intellectual horizons of the learner. Prima facie the syllabi framed by Board of Studies of the affiliated university are taught to the students through classroom teaching. An interactive and collaborative approach is followed in order to make the teaching learning more conducive. Student seminars, classroom workshops, student's presentations and projects are also conducted in order to make teaching-learning more participative and problem solving. Besides, subject tours are also organized in order to impart students with experiential learning. Library and computer based learning is

	also encouraged in order to equip the students with technology.
Admission of Students	Admission process is actualized with the help of different committees viz. admission committee of Arts, Science and Commerce. There are various course combinations in all the programs. The students are being counseled in order to choose the combination of their choice. For materializing this particular idea an admission counseling committee is also being constituted and any student who feels indecisive about the subject choice can be talked with and resolved to a good result.
Curriculum Development	The syllabus approved by the concerned Board of Studies is divided into credits and each credit has to be completed in the stipulated time. The IQAC ensures quality in Curriculum development through regular meetings among the teaching staff regarding academic affairs and collecting feedback from various stakeholders (students, teachers and alumni). Further, the IQAC ensures implementation of suggestions supplied through feedback so as to uplift and improve the concerned component.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All the routine activities of the college are displayed on college website including tender notices (e-tendering), admission/examination/activity notices, and institution calendar. Also, the purchase for the infrastructural development is done on Government e-Marketplace (GeM).
Administration	Overall thrust of the college is to shift from traditional nature of administration to modern one. Working on these lines attendance component of the staff is shifted from manual to online mode. Specifically, face recognition biometric attendance has been introduced for the all the staff members, teaching as well non-teaching.
Finance and Accounts	The grants received from the govt. in the govt. accounts and utilized as per the requirement of the institution with the submission of proper proposal and sanction of the same from the higher ups. Secondly, the fee received from

	the students is divided into different accounts of College Local Fund after depositing a particular share to the affiliated university. Monetary transactions of any sort are done through NEFT i.e., direct into the account of the payee. Moreover, the payments are purely cashless basis. Specifically, the Salary of all the employees on regular basis is made on JKPaySys which is purely online and centrally controlled by NIC.
Student Admission and Support	The admission of students is done by admission committee with the absolute assistance of admission counseling committee and anti-ragging committee. In the whole process the information of admission schedule is shared on college website viz. display of the merit lists and allotment of class roll numbers etc
Examination	The examinations are conducted on two-fold basis i.e., internal as well as external. After evaluation by the concerned faculty members the marks obtained are shared with the students through college website for the redressal of further queries, if any. The complete show is under the direct supervision of examination committee and website committee. Students also access the university website: www.coeju.com for external examination information.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Nil	NA	NA	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course(ID) in Human Rights	1	19/11/2018	10/12/2018	21
Refresher Course(ID) in Disaster Management	1	01/02/2019	23/02/2020	21
Refresher Course in Life Sciences	2	03/09/2018	22/09/2018	21
Refresher Course in Life Sciences and Biotechnology	1	02/10/2018	02/11/2019	30
General Orientation Course	1	20/02/2018	19/03/2018	30

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Medical Allowance, House Rent Allowance, Medical Reimbursement.	National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance, Medical Reimbursement.	Post-Matric Scholarship, Financial Aid, Minority Scholarship, Financial Assistance from Labour Department, Financial Assistance from Shri Mata Devi Shrine Board(SMVDSB)

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit is done every year externally. Reports of Income and Expenditure statement is submitted to the Chattered Accountant who prepared the financial statement and other reports for the institution. On institutional

level Cash book is checked with the help of bank statement and vouchers maintained by the institution along with physical cash verification.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NA

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teacher Association (PTA) of the college plays an important role in the colleges smooth operation. The PTAs president is the principal. The PTA is very active in providing various forms of assistance and support in the development of College. The PTAs principal programmes include the awarding of the prize and medals to rank holders. Students who excel in academics, sports, and other areas are also appreciated.

6.5.3 – Development programmes for support staff (at least three)

Training and awareness programmes like Computer Literacy, Communication Skills, Knowledge of electronic and management systems are provided periodically, as and when required.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Augmentation of IT infrastructure in the campus 2. Alumni Meet 3. Enrichment of Student Support Facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Alumni Meet	02/10/2018	02/10/2018	02/10/2018	50
2019	NAAC Accreditation for First Cycle	28/03/2019	28/02/2019	29/03/2019	120

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women Day	08/03/2019	08/03/2019	70	7
BetI Bachao Beti Padao	24/01/2019	24/01/2019	94	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
40 No. of solar lights are installed in the campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	14	Swachhta Pakhwara	Health Hygiene and Cleanliness	42
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
National Girl Child Day	24/01/2018	24/01/2018	120
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Periodic conduct of Cleanliness drives under the ambit of Swachh Bharat

Abhiyan and Swachhta-hi-Sewa. 2. Segregation of waste into dry-wet and biodegradable-non biodegradable and carrying of the same by the Municipality is also ensured for the further disposal. 3. To increase the use of alternative forms of energy so as to create less waste. 4. Ferquent plantation drives are being conducted in order to make the campus lush green. 5. A reasonable time and funds are utilized on gardening so as to maintain the greenery of the campus. 6. Minimized use of paper for the conduct of routine activities of the college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1 Admission assistance with the help of College Council whereby different desks are constituted to help students coming for admission after completion of higher secondary part second. Students work to tell the candidates regarding the salient features of the admission process and opting for programme and course combination thereafter. 2 Community service by NSS and NCC units of the college is done by adopting Villages/Slums. Different awareness programmes are organised in the adopted village viz. Swachhta Abhiyaan, Cleanliness Drives and programmes regarding environmental awareness 3 Financial assistance to the Students in every academic session is given. This particular aid is given to the orphans, physically challenged, and students belonging to lower strata of the society. The applicants are scrutinised on the basis of income and therefore divided into different categories and every category gets a fixed amount of financial aid. The orphans, and physically challenged are given priority.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.gcwudhdevika.co.in/pdf/7.2.11819.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is the only women college in district Udhampur. Being the sole women organization, it has to cater the needs of a huge catchment area and that too from remote areas. Some of the students come from marginalized sections of the society who live at disparity with the mainstream. Therefore it's our prime duty and distinctive quality of the institution to be a premier resource and pathfinder in increasing access to higher education for the women of these areas. In doing so, we will be able to minimize the disparity and therefore rendering an inclusive character to the society through education. To impart education inclusively is one of the distinctive feature and priority of our institution. Working on this vision, we have the policy of adding 5 percent extra marks for the students coming from SC, ST, OBC and socially and educationally backward classes, during the admission. Thereafter, they are dropped into the admission merit list. Additionally, we also have financial aid for needy students which help them to meet educational expenses which facilitate them to avail higher education in a better way. Further, as an institution we have high aspiration to start skill courses which can create employment for the students. Especially the courses related to Fashion Technology and Beauty Therapy or any other course which has reasonable potential of employment generation in the society, specifically in rural area for example Mushroom cultivation and Bee keeping.

Provide the weblink of the institution

https://www.gcwudhdevika.co.in/pdf/7.3.11819.pdf

8.Future Plans of Actions for Next Academic Year

1. Government College for Women Udhampur is the only government college in the entire UT of Jammu and Kashmir. Having said that, we intend earnestly to start skill courses under the ambit of Fashion Technology and Beauty Therapy. 2. The college has aims to sign MoUs and affiliate itself with prestigious institutes of National and International significance 3. To increase the use of ICT enabled facilities for Teaching-Learning. 4. To elevate the Students Support System of the College. 5. The Upgradation of Laboratory infrastructure for the courses dealing with practical part of the syllabi. 6. Enhanced use of renewable sources of energy vis-à-vis power consumption of the college.