



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. COLLEGE FOR WOMEN UDHAMPUR

**KALLAR HIMMATI, BATTAL BALLIAN ROAD UDHAMPUR (JAMMU AND
KASHMIR)**

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government College for Women, Udhampur, affiliated to University of Jammu was established in 1986 housed in Old hospital building, at Gole Market, Udhampur, subsequently shifted to Kallar Himmati, Battal Ballian Road, Udhampur in 2004. Since its inception, the college has achieved landmarks in imparting quality education by means of latest technologies through qualified & dedicated staff. Today it has become a leading women institute of the district promoting higher education and enabling them to empower themselves for a better future. The college provides education in the discipline of Arts, Science (Medical and Non-Medical), Commerce and Computer Application (BCA) streams. The students enrollment in the college increased manifold from 85 from its inception in 1986 to 2842 in academic session 2018-19.

The College Campus is spread over 59 kanals and 18 marlas of land comprising of Administrative Block, Science Block, Arts Block, Library, Girls Common room, Smart Classroom, Computer Lab., Sports office, Edusat Lab., besides the class rooms/Lecture halls. The college Hostel with boarding capacity of 27 is situated in the old building complex at Gole Market Udhampur. A Geography block comprising of 12 classrooms is under construction and the building is expected to be completed in the year. Acquisition process is going on for acquiring additional 20 kanals and 15 marlas of additional land at the adjoining vicinity for construction of girls hostel by the Higher Education Department. Students are provided with large number of opportunities for self development, apart from academic excellence, by encouraging them to participate in NCC, NSS, Co-curricular activities like Sports and literary activities.

Vision

To be a Premier Resource, Catalyst and Pathfinder instrumental in increasing access to Higher Education beyond Geographic, Cultural, Economic and Physical barriers

Mission

- Tailoring integrated development of women for continuous improvement and response to future challenges.
- Enabling and empowering women to fulfill their aspirations to the maximum of their potential.
- Enhancing the self-esteem of women and preparing them for a socially conscious and multicultural global society.
- To pursue global standards of excellence in all our endeavors and to remain accountable in our core and support functions through processes of self-evaluation.

To provide its students with competencies for employability and developing their intellectual, expressive and social skills required to take full advantage of all their future life opportunities

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The institution itself is a materialisation of strength as it has been exclusively meant to educate, emancipate and enlighten women folk of our society.
- Caters inclusively to rural, urban, privileged and unprivileged sections of the society.
- Safe and secure campus
- Highly qualified faculty.
- Varied extension activities under NSS, NCC, Red Ribbon Club, Science Club, Cultural committee and Career Counselling Guidance and Placement Cell.
- Women support activities through women cell.
- ICT enabled campus.
- Eco-friendly campus.
- Scholarships and Financial assistance to poor students

Institutional Weakness

- Lack of adequate infrastructure for hostel and sports activities.
- Less number of permanent faculties and sanctioned posts in some of the departments.
- Lack of independent infrastructure for humanities.

Institutional Opportunity

- To provide quality education to girl students irrespective of caste, creed, religion and economic status.
- To take more needy students in the ambit of financial aid.
- Potential to introduce an independent programme/course in gender studies/feminist jurisprudence
- To collaborate with other agencies for knowledge exchange programmes.
- Increasing student strength.
- Increasing demand of the college to offer Post graduate courses.
- To offer distance learning programmes.
- Potential to introduce curricular courses in sports and library science.

Institutional Challenge

- Horizontal expansion of the infrastructure.
- Continued repair and maintenance of the infrastructure facilities and the building as a whole is one of the challenges because the institution is solely dependent upon the financial support from government which is available only at specific intervals.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular aspects look into how the curriculum assigned by a university is being imparted to the learners. The syllabus for all the courses assigned to the students is designed by different Board of Studies of affiliated university. Head of every department is party to the concerned board of studies whereby he contributes in framing the syllabus. The syllabi are divided into credits and specified number of hours is devoted to a given segment. Further, time tables (college as well as departmental level) are designed in order to take along all the courses, inclusively. While doing so the learner centric method is followed in order to obtain meticulous results. Moreover, institutional and departmental calendars are prepared in order to carry on different extension activities which enrich and enhance the academic acumen of the students.

Teaching-learning and Evaluation

The approach of teachers is learner centric and aims to unfold the intellectual horizons of the learner. Prima facie the syllabi framed by Board of Studies of the affiliated university are taught to the students through classroom teaching. An interactive and collaborative approach is followed in order to make the teaching-learning more conducive. Student seminars, classroom workshops, student's presentations and projects are also conducted in order to make teaching-learning more participative and problem solving. Besides, subject tours are also organised in order to impart students with experiential learning. Library and computer based learning is also encouraged in order to equip the students with technology. Coming down to the evaluation process we have two-fold procedure i.e., internal as well as external. Internal assessment is conducted by the institution itself whereas external is maintained by the affiliating university. Besides, quasi evaluation methods are also used for instance class tests and class seminars etc. These evaluating techniques also help teachers to glance through the minds of learner and going down to their level which ultimately serves the mission of being learner centric.

Research, Innovations and Extension

The affiliated university doesn't allow college teachers to be guides and co-guides to guide doctoral and post-doctoral thesis. The proposal for the same is under process in University of Jammu. Moreover, we don't have any of the Masters programmes in our campus. Also, the Lack of adequate infrastructural facilities plays a retrogressive role in the growth and development of research predicament of the institution. In spite of that

majority of the faculty members have published a number of books, chapters in edited volumes and papers in national & international publishing platforms.

Whereas various extension programmes for the welfare of students and society are organised by institute with the help of NSS, NCC, SVVP, Red Ribbon Club, Heritage Club, Science Club, Cultural committee, Career Counselling Guidance and Placement Cell include- Blood Donation Camps, Save Girl Child Programmes, Campaign Against Drug Addiction, Swachh Bharat Abhiyaan, Plantation Drives, Voters Awareness Camp, Road Safety & Traffic Management and Digital Financial Literacy Campaign.

Infrastructure and Learning Resources

College has three blocks. The first block is Administrative block comprising of office and staff room and one Physical Training Instructor (PTI) room. There are fourteen classrooms out of which there is one smart classroom and four ICT enabled classrooms. There is one library with reading room, one EDUSAT room, one functional English laboratory, and four washrooms. Besides, there is one girls' common room and in the vicinity lies college general store. Second building is of Science block. It comprises of four departments- Chemistry, Botany, Zoology and Physics. There are four laboratories i.e., one for each department, one staff room for each department, four store rooms, laboratory assistant room, two washrooms and a beautiful lawn in front of the building.

The third building includes two departments- Music and Geography which comprises of three classrooms, three laboratories and one washroom. There is one chowkidar hut and a reception centre. Two rain sheds are also there in the backyard of administrative block. The college is also having an open stage and playground for the students. We also have one canteen on make shift arrangement basis and an independent project for the same has been approved. Also, the project of one multipurpose hall in under process and will began very soon. College also have a 12 classroom block (Geography Block) which is under construction and on the verge of completion. Once new block comes into utility it will suffice maximum needs of the institution.

The college has one broadband connection of bandwidth 2 mbps with 5 VPN Connections with 4 GB data each to cater the needs of different departments. The institution has recently acquired one more broadband connection for computer lab by keeping in mind the growing need of speed and data requirement with different Online tasks such as online tests, Swayam Registration , NDL, e-vidhwan registration etc., with 10 mbps capacity and 20GB data from BSNL. In the college computer Laboratory , two Wi-Fi enabled modems are used for wireless internet connections. The students and the teachers can avail the facility of Wi-Fi.

Student Support and Progression

In this component we have library with reading room as one of the learning resource for the students. Library is continuously been a centre where students come and update themselves with knowledge of general awareness and current affairs. College also has computer laboratory in order to give computer education to the students. There is a properly installed Wi-Fi facility for students. Document Photostat facility is also available for the students whereby students can avail it on no profit and no loss basis. The college also has the provision of one

Girls Rest Room wherein the students may sit, rest and go in for recreation. We also provides bus facility on *to and fro* basis for the students on routes suitable to the students. We have post-metric scholarship (through govt. social welfare department) and financial aid from local fund of the institution which is given on the basis of income and merit. Also, there is an active Career Counselling Guidance and Placement Cell which supports students in having a synoptic view for carrier development and placement thereafter. Institution supports students by providing coaching classes for entrance test particularly for university of Jammu (JUET) and other universities in general. We also have a well established language laboratory which helps in functional and communicative skill enhancement amongst the students. Besides, an active Anti-Ragging and committee against sexual harassment is also there. The institution has a healthy percentage of students/alumni who go for higher studies, qualify national and state level exams and get employed in different sectors. Moreover, institution has a culture of rewarding meritorious & outstanding students in academics, sports and culture. In order to give a democratic outlook to general decision making of the institution a students' council is elected constituting representatives across the classes. The council plays a pivotal role by being party to different intra-institutional decision making bodies wherein they act as a bridge between students and institutional administration.

Governance, Leadership and Management

The working of institution is always in consonance with its vision and mission. Commissioner/Secretary is the employer on the top of hierarchy and then comes Director Colleges and thereafter Principal (at institutional level) on the third level of hierarchy. Beginning from the Principal (the institutional head) there are different Heads of the individual departments and then faculty/staff there under. The institution has a well-defined decentralized system of co-ordination between academic and administrative functions. The Principal as the head of the institution along with the conveners of different committees lead various academic and developmental works of the college. The members of teaching and non-teaching staff assist in planning, organizing and execution of all programmes and policies of the management. Working of committees for varied works makes the process more decentralised, inclusive and democratic that enshrines acceptability and authenticity to it. The management also encourages individual research and development in the form of faculty development programmes (FDP), refresher courses, orientation courses, short term courses, workshops and research projects taken by the members of teaching staff.

The college has constituted the following committee and cells for reporting and redressing various kinds of complaints of its stakeholders.

- Vigilance committee
- Anti Ragging Committee
- Library Committee
- Canteen Committee
- Time table Committee
- College Development Committee
- Discipline Committee
- Sports Committee
- Purchase Committee
- Tour and Picnic Committee
- Women Cell/Committee against Sexual Harrassment

- IQAC/NAAC Committee
- Hostel Committee
- Transport committee
- Red Ribbon Club
- Beautification Committee
- Cultural Committee
- Local fund Committee
- Literary Committee
- NSS Advisory Committee
- Scholarship Committee
- Financial Aid Committee
- News Letter/Magazine Committee
- Press/ Media Committee
- Science Club
- Physical verification committee

The developmental works and other required academic sanctions are done by the department of Higher Education, J&K Govt. and other govt. departments and thereafter projects are materialised by asked govt. agencies. However, a continuous supervision of Principal and conveners of the concerned committee (mentioned above) with the assistance of faculty members is ensured.

Institutional Values and Best Practices

There is no compromise in securing issues related to gender over here. Right from the inception of the college the management is serious regarding the safety and security of the students. Round the clock campus surveillance with the help of Close Circuit Camera (CCTV) is something which vigils the campus movement. Moreover, we have closed campus which is the first assurance of safety and security of the students studying over here. There is one women counselling cell in the college which exclusively deals with the problems faced by the female students. One attendant is specially deputed in the girl's common room that facilitates the girl students necessarily.

The campus is beautiful, lush green and eco-friendly. The environmental sustainability is maintained by environment Cell of the college with varied initiatives like plantation drives etc. Also, college has taken measures for waste decomposition by making Compost. In order to conserve energy more than 50% electric lamps have been replaced with LED blubs.

The college is differently abled (Divyangjan) friendly. The ramps have been made on the strategic points in order to facilitate students with different abilities. The college ensures that the classes of all the students are engaged at ground floor only so that they may not face problems in their routine class work. Wheelchairs are also available with the college in order to help differently abled in their routine activities in the college.

Institutional commitment for community service through village adoption is something which could be counted as best practice. There are certain more areas which could be counted as best practices of the institution. For instance, the NSS units of the college have adopted village/slum and do the awareness programmes related to social, environment and economic relevance over there. We have a proper dress code for all the students and no student is allowed to enter the institute without uniform. We have also started ICT oriented teaching learning culture and a 24×7 functioning CCTV surveillance. College has an elected students' executive council/body

which plays an instrumental role in decision making which are in favour of student community.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. COLLEGE FOR WOMEN UDHAMPUR
Address	Kallar Himmati, Battal Ballian Road Udhampur (Jammu and Kashmir)
City	UDHAMPUR
State	Jammu And Kashmir
Pin	182101
Website	www.gcwudhdevika.co.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Chander Shekhar	01992-270681	7006327257	01992-274681	iqacgcwu18@gmail.com
IQAC Coordinator	Brinder Kumar	01992-	9419214554	01992-	bkgorka14@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	06-08-1986

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jammu And Kashmir	University of Jammu	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	09-05-2006	View Document
12B of UGC	09-05-2006	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Kallar Himmati, Battal Ballian Road Udhampur (Jammu and Kashmir)	Urban	7.39	18247.1

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	HSS	English	1013	1013
UG	BSc,Science	36	HSS	English	265	236
UG	BCom,Commerce	36	HSS	English	80	67
UG	BCA,Computer Applications	36	HSS	English	30	5

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				40			
Recruited	0	0	0	0	3	3	0	6	13	16	0	29
Yet to Recruit	0				0				11			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				39
Recruited	17	7	0	24
Yet to Recruit				15
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				4
Recruited	1	0	0	1
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	4	7	0	12
M.Phil.	0	0	0	0	0	0	4	3	0	7
PG	0	0	0	2	1	0	5	8	0	16

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	5	2	0	7
PG	0	0	0	0	0	0	5	11	0	16

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0		1		1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	2836	6	0	0	2842
	Others	0	0	0	0	0
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	93	79	136	179
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	23	32	43	59
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	43	44	29	60
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	835	710	654	967
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	19	30	56	56
	Others	0	0	0	0
Total		1013	895	918	1321

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 502

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	3	3

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2453	2650	2405	2146	2127

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
264	185	178	239	130

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
828	867	501	548	597

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	21	17	19	22

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
46	46	46	46	46

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 14

Number of computers

Response: 69

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
211.09	13.9	13.3	10.2	33.8

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response

Curricular aspects look into how the curriculum assigned by the affiliated university is being imparted to the students. The syllabi for all the courses assigned to the students are designed by different Board of Studies of affiliated university. Head of each department is party to the concerned board of studies whereby he contributes in framing the syllabus. He collects the inputs from the department and discusses it in the concerned Board of Studies to frame the syllabi. The syllabi are divided into credits and specified number of hours is devoted to a given course. Further, time tables (college as well as departmental level) are designed in order to take along all the courses, inclusively. While doing so the learner centric method is followed in order to obtained good results. Moreover, institutional and departmental calendars are prepared in order to carry on different extension activities which enrich and enhance the academic acumen of the students. Therefore one may say that effective delivery of curriculum is an outcome of both i.e., affiliated university and the college itself. The former supplies the curriculum and the latter supplements it with necessary co-curricular inputs which are required for the overall development of the students.

File Description

Document

Link for Additional Information

[View Document](#)

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of the certificate/Diploma programs

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**Response:** 110.62

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	11	2	1	0

File Description**Document**

Details of participation of teachers in various bodies

[View Document](#)**1.2 Academic Flexibility****1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 20.32

1.2.1.1 How many new courses are introduced within the last five years

Response: 102

File Description**Document**

Details of the new courses introduced

[View Document](#)**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented****Response:** 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 3

File Description**Document**

Name of the programs in which CBCS is implemented

[View Document](#)**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-**

on programs as against the total number of students during the last five years

Response: 0.76

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	0	30	28	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Department of Environmental Sciences

- **Solid Waste Management**

It is offered as one of the skill enhancement courses. It enables to learn about how solid waste is managed i.e., right from the collection of waste, segregation and decomposing methods used.

- **Environmental Impact Assessment**

Students will be able to understand the concept of EIA and how it should be used in different projects.

- **Environmental Pollution and Management**

Students would be acquainted with the concept of environmental pollution and about the various kinds of pollution and its management.

Department of Sociology

- **Gender Sensitization**

The course sensitizes the students to issues related to gender and equality among all sexes. It will also

provide them with the tools and skills to develop and integrate a gender perspective in work and life.

Department of Philosophy

◦ Ethics and its Applications

Students are imparted with ethics and its application in our day to day life. Students are also enlightened with the understanding of relative and highest Good of life.

◦ Indian Ethics

The course imparts about the classical issues related to ethics in Bhagvad Gita and different Schools of Indian Philosophy which are helpful in leading quality way of life.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.05

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	0	0	0	0

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 115.92

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
918	895	1013	1021	732

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
790	790	790	790	790

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
264	185	178	239	130

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

Response

The academic performance of the students is evaluated in the classrooms with the help of their day-to-day response in the class, debating and argument skills, class tests, class seminars etc. The students with poor response or those who feel hesitation to respond in bigger groups are subsequently divided into smaller groups. Teachers give special attention to these students in order to bring them above the average margin. Moreover, learning level of the students is evaluated in mid of the semester when atleast 50 percent of the syllabus of a course is completed. The evaluation is done with the help of internal assessment test. The students who perform below expectations are treated particularly by the concerned teacher.

File Description**Document**

Link for Additional Information

[View Document](#)**2.2.2 Student - Full time teacher ratio****Response:** 72.15**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0.08

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Response

An interactive and collaborative approach is made to enhance the learning environment of the institution. Group-discussions, debates, paper presentation, seminars, lectures and quiz competitions are organized in order to make teaching learner centric. The newsletters are actively maintained by the college so as to provide an opportunity of expression to students. The objective of these exercises is to use knowledge as a tool to create lifelong learners and thereby creating best human resources. Various methods such as models, illustrations and audio visual tools are adopted for effective teaching. Use of ICT and smart teaching is enabled in order to give technologically oriented education to the students. Educational tours, field trips and other related activities are organized for wider exposure. We believe in learner centric methods to enhance their involvement as a part of participative learning and problem solving methodology. We follow experiential learning so as to see what is taught in the classroom.

Laboratory experiential learning: Education is always justified with the help of practical knowledge. Thus we try to introduce our students to laboratories of Physics, Chemistry, Botany, Zoology. We also have laboratory learning in English, Computer Applications, Geography and Music right from the first semester to the last.

Mini projects:

To enhance the practical knowledge with innovation, we do encourage our students for mini projects like disposal of solid waste, awareness camps and recycling of waste material.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 73.53

2.3.2.1 Number of teachers using ICT

Response: 25

File Description	Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 0

2.3.3.1 Number of mentors

2.3.4 Innovation and creativity in teaching-learning

Response:

The following innovative practices have been introduced and implemented for quality sustenance, enhancement and student learning:

1. Room wise allotment of the time table is designed and uploaded on the website before the commencement of the session.
2. Students are encouraged for power point presentations at individual level, classroom assignments to promote thinking on individual basis and inculcating critical thinking amongst them.
3. For participative learning teachers are advised to organize class workshops, seminars and paper presentations.
4. Project works and extra-curricular activities are encouraged to enhance cultural, moral and aesthetic perception.

Further, steps have been taken to overcome the challenge to improvise the Teaching –Learning environment into student friendly learning. We have adopted Outcome based learning in order to attain deduce good results.

Feedback is taken from the students at the end of the course. Course outcomes are analysed at the completion of session to see whether the desired outcomes are achieved or not.

Seminars and Guest Lectures

We do conduct seminars and extension lectures by the experts from academia and other quarters of civil society. Lectures are presented on career counselling, personality development, language enhancement and communication skills.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 49.13

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years**Response:** 39.15**2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
10	9	7	7	10

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years**Response:** 6.85**2.4.3.1 Total experience of full-time teachers**

Response: 232.98

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years**Response:** 4.42**2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Response

It is mandatory for the college to adopt evaluation norms supplied by the affiliated university for Internal Assessment. The University has taken time to time initiatives to develop standards of education like annual system, semester system and CBCS.

At the culmination of the semester, both, teacher and students evaluate how far both of them have succeeded in attaining objective of teaching and learning.

The application of internal assessment methods varies course to course. The conventional and innovative methods are used in order to address the students' need. In the course of entire semester different assessment and evaluation techniques are used to see the performance of the students. For instance, field surveys, tests, presentations, group discussion, class response etc. In sciences the assessment is done on the basis of performance of the students in the routine practical works. The grades given in the routine basis are calculated to give a cumulative grade or marks. Students with low pick up capacity are given special attention in the class by the faculty members individually. At the end of semester, internal evaluation done on different levels is imprinted in cumulative manners. Feedback from students, teacher and other

stakeholders is collected and required action plan is taken accordingly.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Response

As per the university norms examination pattern of theory papers consists of two parts i.e., 80 percent marks are reserved for external examination and 20 percent are reserved for internal assessment tests. However, in practical, 50 percent marks are reserved for internal and 50 percent for external examinations. The students have to have 75 percent attendance as the minimum eligibility to appear in the end semester examinations. Twenty percent marks are reserved for attendance as far as internal practical of science subjects is concerned.

The college with the consultation of internal assessment and examination committee prepares a calendar of activities to be done regarding the examinations and assessment. At the very outset orientation lectures are conducted at department level in order to inform students regarding the breakup of marks in theory as well as practical.

Internal assessment in college is so transparent that every student has an idea about the standards adopted in the internal evaluation process of the theory & practical subjects. As far as, practicals are concerned, slow learners are permitted to improvise their marks by redoing the experiment if they have scored low. Similarly, marks obtained by the students in internal assessment test are shown to the students and their satisfaction is ensured accordingly. Heads of the departments are fully empowered to suggest the re-assessment of the total marks by the approval of department committee. All such modifications will be displayed in the department notice boards for student reference.

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Response

Examination related grievances are handled primarily by distributing internal exam answer scripts to the students in order seek clarification if any on the part of students. The marks awarded for the internal assessment component are shown to students and notices related to it are displayed on the examination section notice board. The whole enterprise could be highlighted as follows:

- 1) Student approaches his teacher for the clarifications related to internal marks or other if any.
- 2) Student issues related to the above will be perceived by the concerned in a time bound of one week or so.
- 3) Student and teacher cross check the same issue with the department & exam section.
- 4) Issues will be identified & sorted. Recommendations will be forwarded to the concerned department.
- 5) A report of the issue if any is reported to the concerned committee.
- 6) The entire process is monitored by examination committee and internal assessment committee and forwarded to the University of Jammu if felt so.

Grievances related to the university external examinations are addressed by the Superintendent, Overall Incharge of exams and may be forwarded to Examination Department of University of Jammu. Moreover, students can go for revaluation. They can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets evaluated on their own and find out the actual position.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Response

Institution in coherence with examination and internal assessment committee prepares annual calendar before the commencement of the semester. The calendar outlines the schedule of class work throughout the semester, internal practical and internal assessment schedule. The faculty members of the concerned department gather the lists of courses for the coming semester. The head of the department finalizes the course allocation for the faculty members based on their choice and area of interest or expertise. The faculty members prepare the lesson plan before the commencement of semester indicating the topics to be covered lecture wise. It also includes the evaluation process for each subject and is duly reviewed by one of the senior faculty members in the department and approved by the head of the department. Thereafter, the content is made available to the students. Timetable committee prepares the timetable as per the guidelines and number of hours to be devoted to particular course. The time-table is displayed on the respective department notice boards and website as well. In the progress of the semester the class room teaching and evaluative measures continues hand in hand.

Following are the points which have been taken into consideration:

1. The institution strictly adheres to academic calendar for the conduct of CIE
2. Assignment tests, class tests, internal practical, external practical exams are conducted as per the schedule
3. In the beginning of the session an academic calendar is prepared and then implemented strictly
4. Subject wise results are prepared
5. Awards are shown to the students for further clarification and satisfaction thereafter.
6. The awards and evaluations make the students improve themselves before the final exams.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Response

College website is the place where the details of the programmes and courses offered by the college is given with the further mention of different course combinations in a given programme. Further, the contacts of the institution and Principal have been mentioned whereby students or parents can contact for their queries about anything related to the College/College activities. Academic calendar for each session is uploaded on website by the University of Jammu which further helps the College to design the broad schedule for the College's curriculum. IQAC and other stakeholders give assistance to design the road map for all academic, co-curricular, extracurricular and sports activities into the academic calendar of any given session. A copy of time table is also uploaded on the website for students so that they have information about all the courses running in the institution. Teachers also introduce the courses to the students with the help of orientation and regular lecture in the classroom. The college website committee ensures regular update of information as well as its smooth functioning. College Prospectus available on college website provides information to the students about admission process, programmes/courses offered, fee structure, academic calendar, scholarships/financial aid, faculty profile and departmental profiles.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Response

The performance of a student who has registered in any of the academic programmes is evaluated internally on continuous assessment basis by the concerned course teacher. Attainment of program outcomes, program specific outcomes and course outcomes are evaluated on the basis of internal and external examinations. The process of evaluation includes class tests, class seminars, projects, home assignments, periodical quizzes, laboratory works, seminars, Internal Assessment Tests, University level examination or any other assignment that the teacher considers necessary for assessing the student's performance. The distribution of weightage of marks to a theory course is 80% (external) and 20% (internal) and to a practical course is 50% (external) +50% (internal). The various components of assessment are decided by the course teacher and announced in the class within the time period of the semester. The record of such distribution for each course will be maintained by the Head of the concerned department. Regarding the attendance of the students in the class, the course teacher announce the norms (decided by the university) to be followed by the students. Students having below 75% attendance are not eligible to appear in the external examinations. Continuous assessment is an important component of semester system and it encourages the students to work systematically throughout the course.

Internal Assessment assist us in assessing the degree of attainment of course outcome for individual student in a particular course and helps the concerned teacher in going for remedial teaching in case of weak students. The whole process ultimately leads students to have greater understanding of their concerned subjects at the end of semester examinations.

The college IQAC initiates and supervises various activities that are necessary to increase the quality of the education and tries to find solutions to issues if any in the working of college. IQAC monitors and manages the quality system of teaching, learning and evaluation in the college.

College faculty members are actively involved in the evaluation of answer scripts of external examinations and some of them act as paper setters for external papers at university level. In skill Enhancement Course, papers are evaluated at the college level where the concerned teachers evaluate the scripts which are then submitted to the university in time. Thus, college faculty members experience the weakness/deficiencies in a semester for concerned courses and then try to overcome the same as per the requirements of students.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students**Response:** 47.75

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 393

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

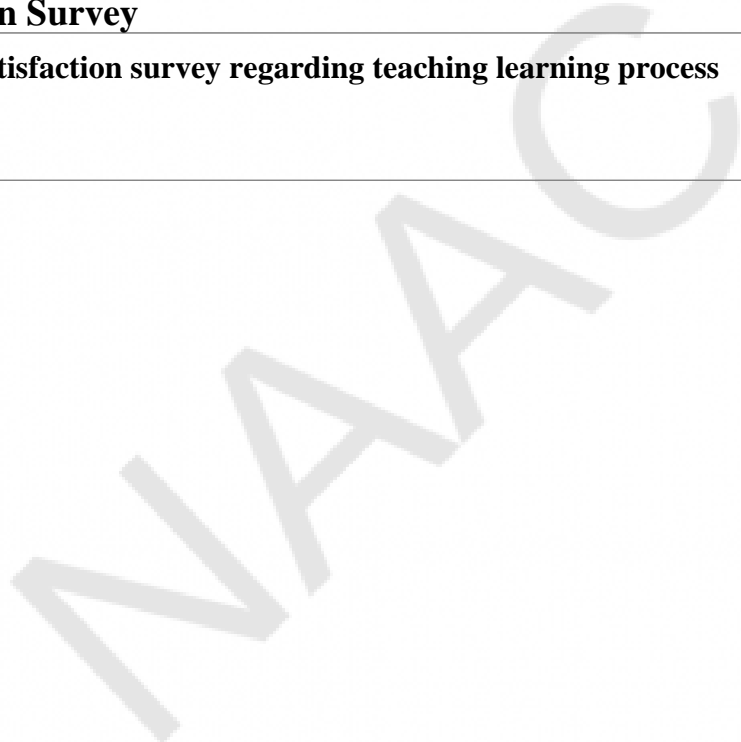
Response: 823

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.07



Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Some of the innovative steps taken during the last five years are as under:

- The admission and examination schedule of students has been converted to online mode.
- Eminent speakers are invited from time to time to speak on various issues of various concerns including education, health and environment.
- Different committees have been constituted to decentralise the various works in order to ensure

effective governance.

- Important information pertaining to students, staff and other stake holders are displayed on the website in routine manner.
- The Career Counselling Guidance and Placement Cell of the college provides all possible help to the students for right carrier orientations
- A green club has been constituted in the college in order to undertake various environment related activities in the college.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.15

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	7	2	3	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.4

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	2	3	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Response:

College has two NSS units and two NCC wings. In a given session there are number of activities meant to sensitize students regarding different social issues in a given set up of the society. These events include visit to different social set ups viz. old age homes, orphan age homes, schools etc. These visits are planned in the backdrop of various activities conducted in a given session including NSS Annual Camps, workshops, Swachhta Abhiyaan, Swachhta hi Sewa, vittiya sakasharta abhiyaan (financial literacy campaign) etc. Moreover, NSS units have a routine to adopt a village for a given period of time and do

distinct awareness programmes over there. These events primarily educate the inhabitants regarding the issues which are of social, economic and financial relevance.

In the session 2016-17 a lecture on “e-payment for cashless transactions” was organised whereby an executive form Jammu and Kashmir was invited to inform the students regarding the same. He explained how to go cashless and also appealed to use different wallets, credit cards, debit card and other modes of e-payments. NSS volunteers and NCC cadets took this particular drive to the adopted village (sial-sallen which falls in the neighbourhood area) and inhabitants were educated with the use of different methods of e-payments. Local vendors and shopkeeper were also encouraged to use cashless methods of doing payments in the nearby marketplaces.

In the session 2017-18 Swachh Bharat Summer Internship was organized in order to carry out distinguish awareness programmes including Cleanliness Drive, gender equity programmes, E-Payments for Cashless Transactions, Solid Waste Management and ODF India campaign. Both, NSS and NCC wings actively organised these programmes in the adopted villages and informed the inhabitants so as to elevate their awareness level. The modus operandi to present the programmes could be Wall Paintings, Door-to-Door campaigns, Nukad Naatak, Rallies and slogans etc.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 165

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
37	35	20	31	42

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 10.05

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
204	603	125	202	97

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Response: The college campus is spread over 59 Kanal and 19 Marla (7.4 Acres) of land which facilitates infrastructure for teaching learning and career progression. The college has the policy of replacing or upgrading the existing equipment to meet the changes in the syllabus made by the university time to time. The College has necessary space for academic, administrative, sports, co-curricular and extracurricular activities. It has four buildings. The first building consists of Administrative block, office and one staff room. In Arts block there are ten classrooms, one library with reading rooms, one EDUSAT, computer lab, one functional English lab and two washrooms. Science block hosts four departments- Chemistry, Botany, Zoology and Physics. There are four well equipped laboratories for each department, four staff rooms, four store rooms, two washrooms and a lawn in front of the building. The fourth building includes departments of Music and Geography. In addition to this, there are three spacious lecture halls, one smart classroom and one washroom. Further, a new block is under construction with the proposal of twelve additional classrooms and allied structures which would supplement the space and resources of the college. The college is having a playground for the students. The college has multimedia facilities, audio-visual equipment (EDU-SAT Room) for better visualization of different subject topics. The faculty members and students are encouraged to use the ICT facilities in four of the ICT enabled classrooms.

The infrastructure available in the college is as follow:

1. Classrooms : 14 (four ICT enabled classrooms and one smart classroom)
2. Laboratories : 09
3. Library with reading room: 01
4. Establishment office: 01
5. EDUSAT room: 01
6. Staff room: 01
7. Physical Training room: 01
8. Girl's Hostel : 01
9. Girl's Common Room: 01
10. College Canteen : 01
11. Store: 01
12. Chowkidar Hut: 01
13. Reception centre: 01
14. Canteen on make shift arrangement basis: 01 (Proposal for permanent canteen has been made)
15. Gas Room: 01
16. Washrooms: 05 (for staff) and 03(for students)
17. Play ground: 01
18. Open Parking Shed: 01
19. Medical Aid Centre: 01
20. Botanical Garden: 01
21. Rain Sheds: 02

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities**Response:****Response**

The College has a large playground for the students. There are facilities for both outdoor and indoor games. Active participation and distinguished achievements of the students has been an intrinsic feature of the extra-curricular activities of the institution. The college has a regular post of Physical Training Instructor.

Outdoor /Indoor Facilities: Volleyball, Kho-Kho, Kabadi, and Badminton, Chess, Table Tennis Carom board, wrestling and other equipments of gymnasium.

College has one Open Stage for the performance of different cultural activities scheduled across the session. The proposal of one multipurpose hall is in pipeline and if it gets through we will be having ample space for indoors sports, cultural activities, conduct of different co-curricular and extra-curricular activities.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**Response:** 42.86**4.1.3.1 Number of classrooms and seminar halls with ICT facilities****Response:** 6**File Description****Document**

Number of classrooms and seminar halls with ICT enabled facilities

[View Document](#)**4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.****Response:** 41.5**4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)**

2017-18	2016-17	2015-16	2014-15	2013-14
183	6.8	3.5	2.8	6.13

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The College has goodnumber of books of science, arts, commerce, computer applications and other magazines, journals, handbooks on general knowledge, daily news papers etc. All the said Library record is already maintained in the specific accession and issue registers. Recently college library is equipped with computers for the access of literature in online mode. In order to further systematise, the college is in the process of automation of Library literature with the help of **ILMS KOHA software version 18**. Till date we have been able to enter almost 2500 of all the books and the process will be completed in due course of time.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The library is rich as far as the collection of rare books is concerned. Across the courses we have almost 40 rare books. These books cover the contents of life sciences, physical sciences, chemical sciences, social sciences, languages and humanities. Having mentioned that, we also have few of the Journals subscribed by the college library. These journals cover almost all the disciplines run by the college.

The link of the rare books and journal is as under

List of Rare Books			
Copies/Volumes	Name of the books	Publishers	Au
1	Encyclopedia of Philosophy	Anmol Publishers New Delhi	Sha
1	Encyclopedia of vedic philosophy	Anmol Publishers New Delhi	P.R
	Encyclopedia of biotechnology Genetic Engineering	Anmol Publishers New Delhi	Bip
3 volume sets	Encyclopedia of chemical thermodynamics	DPH New Delhi	K.K
	Encyclopedia of environmental ecology	Anmol Publishers New Delhi	Sar
3 Volume sets	Encyclopedia of science and physics teachers	Sarup and sons/New delhi	Sar
	Encyclopedia of science projects	Young Learners/New Delhi	Sel

4 Volume sets	Encyclopedia of women achiever	Axis/New Delhi	Sin
5 volume sets	Encyclopedia of American Literature	Common Wealth/New Delhi	Geo
24 Volume sets	Encyclopedia of Britanica	Canden	Dec
	Encyclopedia of Pakistan, Bangladesh, Srilanka	New York	Fra
	Encyclopedia of Humour	M/S Radhey/New Delhi	Bra
3 Volume sets	Encyclopedia of dictionary of Geography	New Delhi	M.S
	Encyclopedia of surveying map	New Delhi	N.E
	Encyclopedia of GK	New Delhi	BL
	Encyclopedia of general Knowledge	New Delhi	-
4 volume sets	Encyclopedia of Dictionary of modern English	New Delhi	B.V
	Encyclopedia of economics	Lakhay Publishers	Dec
2 Volume Sets	Encyclopedia dictionary of literature	New Delhi	Dr.
	Encyclopedia of social science	JVY Publisher/New Delhi	Oll
	Encyclopedia of environmental science	Sarup and sons/New Delhi	Hot
5 Volume sets	Encyclopedia of Experts in Physics	Campus Books/New Delhi	Sha
6 Volume sets	Encyclopedia of Yoga	B.R Publishing co Delhi	Rat
	Encyclopedia		
	Encyclopedia of experiments in physics	Patel and Sharma	Car
10 Volume sets			
	Encyclopedia of Physics	Campus Publishing New Delhi	Sha
	Lehninger Principals of Biochemistry	MacmillianN.York	Nel
6 volume sets	The invertebratesPlantyhelminthes	C.B.S Delhi	L.H
	Fundamentals of Statstics		Gup
12 Volume sets	JainandraRatnawali	-	Jain

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.46

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.74	2.78	2.69	2.68	2.4

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 0.8

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 20

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Response:

Yes!

The institution has one broadband connection of bandwidth 2 mbps with 05 VPN Connections and 4 GB

data to cater different departments. The institution has recently installed one more broadband connection with 10 mbps capacity and 20GB data from BSNL to meet the growing need of speed and data requirement for different online tasks\activities such as online tests, Swayam Registration , NDL registration etc. In addition to this, two Wi-Fi enabled modems are installed in the computer lab. These facilities of the college (operating system) are regularly maintained and upgraded (through online mode) so as to sustain the quality of the same. In the recent past we have established one smart classroom in order to shift to smart teaching-learning and 4 ICT enabled classrooms which facilitates power point presentations other aids of technologically orientated teaching-learning.

IT infrastructure/facilities available are as detailed below:

SYSTEM /ACCESSORY(SPECIFICATION) & YEAR OF INSTALLATION		CONFIGURATION
Desktop computer(HP Pavilion P2 PC) Count-11		Intel(R)core(TM) i3-3220T GHz, RAM-3GB, Monitor LED(HP), Keyboard Make, HDD-500GB
HP Pro Desktop Computers(3090MT) Count-5		Intel® Core™ 2 DUO CPU @3.06 GHz, RA LED(HP), Keyboard with Mouse –HP Make, HD
Wipro Desktop Computer Count-01 7/5/2011		Inter® Core™ 2 DUO CPU E7600@ 306 Monitor LED(HP), Keyboard(Wipro Make) Make), HDD-300GB
HP Compaq Desktop Computer Count-01 30/3/2010		Intel® Pentium 4 CPU 2.66 GHZ, RAM-1.24GB Monitor LED(HP), Keyboard with Mouse(HP M

<p>Dell optplex 3046 Desktop</p> <p>Count-01</p> <p>17/01/2018</p>	<p>Intel® Core™ i3-6100 CPU @3.70 GHz,RAM-</p> <p>Monitor LED(Dell Make),Keyboard w</p> <p>Make),HDD-1000GB</p>	
<p>Wi-Fi Setup</p> <p>1. Digisol DG-BG4300N</p> <p>11/01/2018</p> <p>1. Digisol DG-BG4300N</p> <p>20/10/2013</p>	<p>Access point Wifi123 (4) (B+G+N), 300 M</p> <p>wireless ADSL 2/2 +Broadband router with</p> <p>Broadband connection speed of 10 Mbps spee</p> <p>from BSNL.</p> <p>Access point Wifi123 (B+G+N), 300 Mbps @</p> <p>ADSL 2/2 +Broadband router with four LAN</p> <p>connection speed of 2 Mbps speed and 4 GB da</p>	
<p>Laserjet M1136 MFP Printer</p> <p>Count-01</p> <p>06/03/2018</p>	<p>Printer+Scanner+Photocopier</p>	
<p>UPS 6KVA</p>	<p>Online numeric with 16,12V 18AH Batteries</p>	

Count-01	
06/01/2014	
Projector	Sony

4.3.2 Student - Computer ratio

Response: 35.55

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 43.45

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
25.6	4.3	7.08	4.7	25.3

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Response

College has a Development Committee headed by one of the senior faculty members and other staff members which works for the development and maintenance of campus infrastructure. College has an efficient technical support staff including carpenter, electrician, gardener, laboratory assistants, laboratory bearers who play an important role in the maintenance of infrastructural facilities of the college. The institution also takes the services of outside agencies if required but only after fulfilling codal formalities through the concerned committees. In the department of sports, the Physical Training Instructor is assisted by employees who help in maintaining the sports ground (measuring about 12 canals) to carry on various sports activities. Library is maintained by library staff and is operated under the supervision of Library Committee. The purchase of books and periodicals in library is done in the supervision of library committee. We have started the automation of library with the help of ILMS KOHA software version 18.

Regular cleaning of underground and over roof water tanks is undertaken in order to give safe drinking water to the students and other stakeholders of the institution. College has also installed five water purifiers on strategic points for having safe drinking water. We have also installed one Generator set in order to have uninterrupted power supply for carrying out various routine and occasional activities of the institution. Two buses are available for students which run under the supervision of college Transport Committee. The service and maintenance of the same is done on required intervals. College has necessary IT infrastructure including one computer laboratory, one functional English laboratory and computers in individual departments with internet facility.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 7.12

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	213	278	186	156

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 13.65

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
533	422	376	249	71

File Description

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

Document

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0.23

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
11	19	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 11.96

5.2.2.1 Number of outgoing students progressing to higher education

Response: 99

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Response

In order to make the decision making democratic and decentralized we have a tradition to involve students' council in different decisions taken by the administration. Each section of a class has class representative and assistant class representatives which are elected by the students of those particular sections. Subsequently, CR's and ACR's elect President Vice-president and Treasurer. All these posts constitute the executive council of the institution. One of the students is also nominated as culture secretary who continuously makes liaison between students and cultural committee to ensure students participation in different cultural activities of the college. Moreover, student's council and volunteers from NSS/NCC wings play a decisive role in promoting successful engagement of students in growth and development of the students in general. Specifically, council is party to decision making regarding the routine and venue of educational tour and picnic respectively. Students choice is a matter of concern for college administration in similar other instances.

Student's representation through the executive council is directly linked to Dean Students Welfare (DSW), who happens to be a faculty member of the college. Subsequently, DSW safeguards the interests of the students and takes up the same with college administration and Principal. Therefore the work culture and hierarchy within the institution is also maintained.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 17.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	24	10	24	13

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Response

The college has recently started conducting alumni meet. The first ever alumni meet was organized on 02-10-2018 and more than 50 participants came to mark their presence in their alma mater. It was observed that almost all alumni have gained higher education and working in different walks of life. A group of the alumni has been constituted to enable communicative relationship amongst the alumni. Moreover, this is one of the new trends in the college and we will try level best to prove this component an asset for the college.

5.4.2 Alumni contribution during the last five years(INR in Lakhs) ? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Vision:

To be a Premier resource, catalyst, path finder and instrumental in increasing access to higher education beyond geographic, cultural, economic and physical barriers.

Mission:

- Tailoring integrated development of women for continuous improvement and response to future challenges.
- Enabling and empowering the women to fulfil their aspirations to the maximum of their potential.
- Enhancing the self-esteem of women and preparing them for a socially conscious and multicultural global society.
- To achieve global standards of excellence in all our endeavours and to remain accountable in our core and support function through the process of self-evaluation.
- To provide its students with competencies for employability and developing their intellectual, expressive and social skills required to take full advantage of all their future life opportunities.

Govt College for Udhampur envisions to become a premier resource centre and path finder in rendering access to higher education to women folk of the society. The institution aims to implant democratic values, tolerance and service amongst its students which consequently prove good human resources for the moral health of the nation. Learner centric approach in teaching-learning is something which renders a better sense of expression and liberty amid the students which ultimately hardens them to face future challenges. Grasping the content and qualia of freedom a student is enabled and empowered to fulfil her freedom to fullest of her potential. Subsequently, potential actualized to its zenith leads to the creation of a human resource par excellence. Having achieved it, an individual becomes morally upright and spiritually orientated who is of immense value for the society.

In order to provide students with competence for employability and developing practical knowledge, Skill Enhancement Courses have been introduced by the affiliated university which prove of great value to students in leading their lives. However, we intend to introduce certain value added courses in near future for the students so as to equip them for self employment and we are in continuous process of taking it up by being party to various decision making bodies.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

Response

The Principal is the head of the institution. He provides leadership and guidance in planning, organizing and execution of all the programmes with the active support and participation of the staff members. The institution has a well-defined decentralised organisational structure to co-ordinate the academic and administrative functions. In matters related to students, discipline and college development, there are various committees in the college. Faculty of the college are the convenor & members of the various committees. In every matter the decisions are taken by the Principal in due consultation with the faculty members in an open and democratic environment. Student's executive body is one of the members in decision making for various events viz. tour/picnic, field trips and allied co-curricular activities. Students in different capacities also participate in maintaining discipline in the institution and provide their valuable feedback regarding teaching-learning process. Following committees are different wings of decentralised organisational structure of the institution:

- Anti Ragging Committee
- Library Committee
- Canteen Committee
- Time table Committee
- College Development Committee
- Discipline Committee
- Sports Committee
- Purchase Committee
- Tour and Picnic Committee
- Women Development Committee
- IQAC (NAAC Committee)
- Hostel Committee
- Transport committee
- Red Ribbon Club
- Beautification Committee
- Cultural Committee
- Local fund Committee
- NSS/NCC Committee
- Scholarship Committee
- News letter/magazine committee
- Press/ Media Committee
- Science Club
- Physical Verification Committee
- Financial Aid Committee
- Eco Club

- Student's Executive Council

File Description	Document
Link for Additional Information	View Document

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Response

The enrolment capacity of the college has increased exponentially for last half of the decade and is continuously showing upward trends. By virtue of this we are in need of infrastructure development both horizontally as well as vertically. Working on these lines college has strategized to raise different projects including additional classrooms (geography block), library block, girl's hostel, college canteen and one multipurpose hall. However till date we are able to materialize one of the projects i.e., geography block constituting of twelve classrooms with allied infrastructure. The construction of the building is almost at the verge of completion. Once this project gets through we will be able to accommodate reasonable number of students and manage in a better way accordingly. Besides, the construction of college canteen is about to begin as the sanction of the same has been released by the concerned department.

Document proof has to be attached.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Response

The working of institution is always in consonance with its vision and mission. Commissioner/Secretary is the employer on the top of hierarchy and then comes Director Colleges.

The hierarchy of the College administration works as follows:

Principal of the college is the head and Drawing and Disbursing Officer (DDO) of the institute as per the "Civil Services rule of J&K". All the teaching departments are headed by the senior faculty members of the department. The office under the control of Principal is headed by the section officer and allied staff.

At the institutional level, the Principal is the final authority on the administrative matters. As far as the financial matters are concerned, the Principal manages the utilization of all the government funds with the advice of various college committees.

To utilize the college development funds, the committee for college development, purchase committee and local fund committee are constituted.

All the Operations of the college are run as per its governance strategy. Committees are constituted in the beginning of the session. All the local funds are utilized as per the unanimous decisions of the committees of the college like College Development Committee, Local Fund Committee, Purchase Committee, Publication Cell, Discipline Committee, Internal Quality Assurance Cell (IQAC), Sports Committee, Library Committee, Hostel Committee, Financial Aid Committee etc. Each Committee is headed by the Convener and 5-6 members nominated unanimously in the general meeting. All the academic matters are handled by the departmental HOD's.

Governing body of the College is receptive to the innovative ideas of the staff members in improving the effectiveness and efficiency of the institutional process communicated to them by the Staff representative. The management also gives academic and administrative autonomy in the institution such as: - a) The College calendar of events and activities is made at the beginning of the academic session to ensure its smooth functioning. Department and faculty members are encouraged to organize talk sessions / workshops etc.

Grievance Redressal Mechanism:

The College has a redressal mechanism for students

- All the complaints are immediately forwarded to the relevant committee for necessary action and redressal.
 - The Discipline Committee takes suitable actions as and when required.
 - There is a Grievance Redressal Cell for the students. The students lodge their complaints in the form of applications that are dropped in the complaint/suggestion box. These grievances are forwarded to the concerned committee for necessary action.
-
- Discipline Committee.
 - Women Development Committee.
-
- All the staff members play a vital role in resolving conflicts or complaints and in creating a harmonious working environment.
 - The Principal maintains regular and close contact with all the stakeholders which help them in resolving the problems.

Service Rules by Govt. of Jammu and Kashmir For more detail see the linked file.

File Description	Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts
- 4.Student Admission and Support
- 5.Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

Response: E. Any 1 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Response

1) Financial aid to orphans, physically handicapped, broken families, and needy/poor students is given form local/pool fund of the college. The paradigm for the same is the income bar a particular household has. The amount of the assistance is decided on the basis of income. However, the priority is given to orphans and physically challenged. The applications are received and scrutinized to categorise into four

classes i.e., A, B, C, and D. A category is for orphans/broken families and B category is reserved for physically challenged. However, C and D categories are for the incomes bar of 2000 and 3000 respectively. The amount of scholarship increases from category D to A.

2) A request from the students was received by the office of the Principal regarding the installation of Xerox facility in the campus. College administration also realized the necessity of the same as one of the student's amenities. Working on these lines a meeting of development committee/Purchase committee was conducted under the chairpersonship of Principal. It was resolved in the meeting that a photostat machine has to be purchased in order to be installed to render xerox facility to the students on no profit and no loss basis. The purchase of the same was ordered through minutes of meeting by development committee. Subsequently, it was acquired and proposed to be installed in library. A separate attendant has been deputed to operate the machine and facilitate the students and also maintain the account of the same.

3) Similarly a suggestion for making ICT enabled classrooms was received from the students and the IQAC endorsed their demand following which a combined meeting of IQAC and Development committee was organized to finalize the decision regarding the introduction of the same. It was resolved that four of the classrooms (room no. 01, 02, 03 & 04) are to be equipped with the facility of multimedia projectors with screen whereby students will be able to take lectures through smart means.

File Description	Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Response

Welfare measures for teaching and non-teaching staff come under the preview of State government and college is run by Civil Services Rules. There are following welfare measures:

- 1.State Life Insurance Scheme
- 2.Medical Re-imburement Scheme
- 3.Group Insurance
- 4.Employment to one of family members on compassionate grounds under SRO 43
- 5.Employees Group Mediclaim Insurance Scheme
- 6.Financial Support in the form Teacher's welfare fund'
- 7.Medical leave
- 8.Maternity/paternity leave
- 9.Child care leave

Medical allowance and HRA is paid to the staff monthly along with salary on the prescribed rate fixed by the Govt. as per the place of posting. The instalment of SLI, Medical Insurance, GPF and Group Insurance

are deducted from the salary of the faculty members as per the given norms. An employee can avail the benefit of this welfare scheme as and when required.

Two non-teaching employees of the college viz. Mr, Rajeshwar Jamwal and Mr. Asif were appointed on compassionate grounds under SRO 43 and their appointment details are attached.

File Description	Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 25.84

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	7	4	8	6

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Response

Yes!

Annual Performance Report (APR henceforth) is significant component for both teaching and non-teaching staff as far as their professional predicaments are concerned. It is actually a detailed Performa with multiple questions pertaining to regularity, punctuality, commitment and dedication of the employee which is evaluated by head of the institution in terms of being good, very good and excellent. These reports are a detailed embodiment of personality outcomes of the employee in terms of his professional integrity.

Teaching faculties are subjected to two tier performance evaluation i.e., teaching and involvement in college development activities. However, non-teaching staff is adjudged in terms of clerical and allied works assigned to them in their routine which are subservient to the developmental works of the institution. These observations embodied in APR'S play a decisive role in carrier advancement of the employees both teaching as well as non-teaching.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The following are the financial resources of the college:

1. Government Grant
2. DST Funding
3. UGC Grant
4. Local/Pool Fund of the college

As per government directions, expenditure made in a given financial year is audited by a team from the department of Audit and Inspections, Finance department, J&K Govt. and by Auditor General's office GOI. Grants received from other sources are also audited by the audit team/Chartered Accountant. Moreover, college also has one accountant who minds the financial predicaments of the institute under the overall supervision of Principal. The Local /Pool fund is utilized under the collective supervision of concerned committee and Principal of the institute. The answers to the queries raised by the audit teams are forwarded in writing to the concerned office through the head of the institution.

For details, view documents

File Description	Document
Link for Additional Information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

College gets grants from following agencies/resources:

1. Government Grant
2. DST Funding
3. UGC Grant
4. Local/Pool Fund of the college

The College ensures proper utilization of received/available funds with the collective efforts of Development Committee, Purchase Committee, Financial Aid Committee, Library Committee and Science Club. Departments submit their requisitions to the Principal who thereafter mark it to the concerned committee for further necessary action. Accordingly, after the completion of codal formalities the purchase of the same is completed.

Heads of all the departments are members of library committee. Convener and members of this committee look after the purchase of books, journals, magazines and other related items of the same. The funds received for the development of library is divided for the purchase and maintenance of different components of the library. Funds are divided for books, periodicals and other infrastructure. Again, grant specified for books is further divided amongst different departments equitably.

The funds available in college Local/Pool fund is utilized for financial assistance to the students, who are orphans, physically challenged, needy and belong to broken families. The paradigm for the same is economic as well as academic performance.

For the conduct of any event, an estimated expenditure plan is made and the payments of the same are done on the production and thereafter certification of original bills in the office headed by section officer and assisted by office staff. The whole enterprise takes place under the supervision of Principal.

The smoothness and transparency to all the financial matter is ensured by external audit which could be from State government or Government of India. Sometimes it may be done by a chartered accountant.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Response

Internal Quality Assurance Cell (IQAC) of Govt. College for Women was established in 30-07-2007, as far as official record is concerned. It supervises all the systems/mechanisms of the college regarding academic, administrative and planning. It works towards improving and maintaining the quality of education. Therefore the IQAC of the college has already started the process of developing institutional aspirations in all the required fields in terms of vision and mission of the institute. The IQAC advisory committee has also been constituted including few of the members form civil society which plays an instrumental role in rendering suggestions which are of immense value for the institution.

In due course of time IQAC has taken following initiatives which are to be institutionalized further:

- Feedback system (students, teachers and alumni)
- Introduction of institutional and departmental academic calendar
- Installation ICT enabled classrooms
- Use of LED lights/bulbs in the campus
- Conduct of Alumni meet

Feedback system (students, teachers and alumni)

The feedback system has been introduced for three components viz. students, teacher and alumni. The feedback received from students regarding curriculum is analyzed and the corresponding action plans are proposed which inturn help to improve curriculum and teaching-learning process of the institution.

The feedback received from the teacher is also of immense help in order to develop the structure of a given course. The same feedback is then taken up with the concerned board of studies at the university level in order to fill in the gaps of the syllabus making it more relevant and desirable for the stakeholders.

The suggestions from alumni are of great value for an institution looking at the overall growth and development of the institution. In order to make it an empirical reality alumni meet is held once in a year wherein ex-students come and interact with the students and inspire them to undertake their own life projects and thereafter carrier development.

Parent-teacher meet is also one of the significant components of taking feedback/suggestion whereby parents come and interact with the faculty and principal of the college. They also give their valuable suggestion which is beneficial for curricular and infrastructural development of the institution.

Installation ICT enabled classrooms

The primary aim of the installing ICT enabled classrooms is to enhance the quality of teaching-learning process and inform students with the innovative ways of imparting education. Working on these lines four classrooms (Room no. 1, 2, 3 and 4) have been installed with multimedia projectors with screen whereby teacher use power points presentations as one of the smart ways of teaching. Moreover, students are also encouraged to give presentations on power point and help them in taking lessons in a variety of ways. It will also transform the nature of teaching-learning process and widen the learning experience of the students.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**Response:**

Response

The Internal Quality Assurance Cell of the college has started the practice of taking feedback from students as well as teachers regarding curricular aspect and other working predicaments of the institution. The data received is further analyzed, scrutinized and reported. As the result of that inputs received are proposed in the form of action plan to be enacted in order to overcome the shortcomings of the execution of the curriculum. Suggestions regarding the changes in the fundamental structure and methodologies of operations are conveyed to the concerned bodies of the affiliated university. Board of studies of individual disciplines discusses the suggestions and incorporate it in its revised structure of the curriculum.

Besides, adopting the updated methodologies in teaching-learning we adopt ICT enabled teaching techniques too in order to stimulate the teaching-learning process.

Additionally, learning outcomes of the students are also assessed and reviewed with aid of different evaluating methods. IQAC of the college continuously monitors and prepares the action plan to be executed through different departments.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	2	4	4

File Description**Document**

Number of quality initiatives by IQAC per year for promoting quality culture

[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**

4.ISO Certification**5.NBA or any other quality audit****A. Any 4 of the above****B. Any 3 of the above****C. Any 2 of the above****D. Any 1 of the above****Response:** D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

Response

Institution unfolds its quality outcomes to its stakeholders time to time. The same is communicated to students, teaching, non-teaching and other agencies which count for the institution by displaying on college notice boards and departmental notice boards. There are certain places which are reserved for displaying information regarding academic, administrative, co-curricular, extra-curricular and sports activities.

The following initiatives have been taken to enhance the quality during last five years:

1. Continuous monitoring of the institutional work through IQAC
2. Making of academic calendar and displaying of the same on college website
3. Completely functional internet and Wi-Fi facility for the departments
4. Introduction of ICT teaching-learning
5. Enhanced focus on alumni
6. Vibrancy in Carrier Counselling Guidance and Placement Cell
7. Uploading institutional calendar and time table on website in the beginning of the session
8. Introduction of feedback system for students, teachers and alumni
9. Conduct of national seminars
10. Organising lectures on human values and yoga.
11. Organising community service programmes
12. Updating students with sms regarding distinct curricular and co-curricular activities
13. Swachh Bharat Summer Internship programmes in the adopted village
14. Updating laboratories with latest equipments
15. Consultation meet on New Education Policy 2015-16

16. Organisation of blood donation camps

17. Library enrichment

Installation of more computers in the establishment office

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 7

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	2	1	0	1

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Response

Right from the inception of the college the management has taken series steps regarding the safety and security of the students. There are four *Chowkidaars* in the college who monitor the movements in the college round the clock. College Discipline Committee and Women Cell continuously assist college administration in resolving the issues related to safety and security of the students. Women cell of the college exclusively deals with the problems faced by the students. Counselling of the students is also done as and when required in order to get rid from stress and other emotional intricacies. They are also imparted with the virtue of positive thinking and spirit of integrity to face the problems in their emotional as well as professional predicament.

The college also has the provision of one Girls Rest Room wherein the students may sit, and rest. This particular room is equipped with the facility of washroom, water cooler, proper furniture, and indoor games. The room is properly ventilated, well lit and neat & clean.

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 126

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 50

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 18.9

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 37.8

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:**Response****Solid waste management**

The college has successfully minimized the use of plastic in the campus. Dustbins at strategic places have

been installed throughout the campus. The waste gets collected in the dustbins and after regular intervals waste collecting van comes from municipal department of J&K Govt. and empties out the dustbins. However, institution is committed to adopt few of the solid waste management techniques like making compost at institutional level also.

Liquid Waste management

Liquid waste is properly managed and it is being ensured that no harmful and sanitation waste goes into the main sewer.

E-waste management

College doesn't have any routine procedure for e-waste management. However, we are striving hard to manage the disposal of e-waste according to Government guidelines i.e., auction through tenders etc.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Response

As such college doesn't have any structure for rain water harvesting but intends to have such structure in order to have proper water store for gardening purpose. The rain water could be collected from the roof tops and through pipes it could be collected in a tank down under the ground. The tank which we intend to dig underground should be of huge capacity whereby we will be able to collect more water. The water collected could be used in different purposes. Moreover, our college is in growing stage and a lot of construction works are to be done as yet. There will be requirement of water for the same and if we harvest rain water we will be able to save the expenses which will incur on fetching water for the construction purpose in the days to come. Also, the rain water can be used to fire extinguishing purpose with the lay down of pipe connections on the required points. Which inturn will be of great benefit for the institution as well.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Response

A large number of students and a few of the college staff members use public transport to come to the college. The use of plastic has been minimized within the campus. We are in the process of reducing the use of paper in the office. In this direction we have managed to apply for leave applications and submission of other documents through email and other modes of digital communication. In order to make campus a green landscape, regular plantation drives are conducted through NCC and NSS units of the college in routine and on particular occasion.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 0

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 3

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	1	0	0

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal

harmony and social cohesion as well as for observance of fundamental duties during the last five years**Response:** 15

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	1	7	4

File Description**Document**

List of activities conducted for promotion of universal values

[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**Response:****Yes!**

Conduct of the asked events constitutes important segment of academic calendar of the institution viz. Independence Day celebration, republic day celebration, Sardar Patel Jayanti, Gandhi Jayanti, Swachhta Diwas and Rashtriya Ekta Diwas which inturn help in inculcating national values amongst students. It also helps them to know about the personalities associated with different movements in history. In addition to the above festivals/anniversaries, GCW Udhampur commemorate the birth day of great teacher and Philosopher Dr. S. Radhakrishnan to show honor to the teaching community wirh great zeal and enthusiasm.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**Response:**

Response

The college follows rules for financial conduct as supplied by J&K government. The head of the institution (Principal) is the sole agency having drawing and disbursing powers. However, purchase and development committee assists him in planning of the projects and the general mind pool of the college assists in the planning of various activities but Principal is the last decision maker as far as financial matters are

concerned.

Academic Calendar is prepared in the beginning of the session. After that, time table is designed by the Time Table committee. All the activities/events are conducted as per the calendar and efforts are put in to achieve desired course outcomes. At the culmination of the semester feedback is also taken from the students and corresponding action plan is designed and taken up in the concerned board of studies through head of the department. Each head of the department is member of the BOS of affiliated university.

The decisions related to administration are also taken in decentralized manners. Principal takes decision with the suggestion of different advisory committees of the college. Discipline committee also gives its suggestion to the principal for running administration smoothly and same is done in downwards communication. Different committees have also been constituted in order to carry on administrative functions effectively.

Notifications are dropped down on website on regular basis. The service record and allied information of the faculty members is maintained on regular basis and published on website. Notifications regarding the sanction of scholarships, conduct of examinations and other regular activities are also published on website for the information of students and stakeholders in the society.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

- Computer literacy and technology advancement in the college.
 - Transparency in admission process.
 - Dress code for the students.
 - Ragging free environment
 - Women development cell
 - Promoting community service through NCC and NSS
 - Financial Aid to the Students
 - Smart Teaching
 - ICT enabled classrooms
 - Grievance redressal mechanism.
-
- Community service by NSS and NCC units of the college is done by adopting Villages/slums. Different awareness programmes are organised in the adopted village viz. Swachhta Abhiyaan, Cleanliness Drives and programmes regarding environmental awareness including door-to-door collection of waste, solid waste management and decomposition of waste through different

methods. Events regarding the e-payment and financial literacy are also conducted for educating the inhabitants.

- Financial assistance to the Students in every academic session is given. This particular aid is given to the orphans, physically challenged, and students belonging to lower strata of the society. The applicants are scrutinised on the basis of income and therefore divided into different categories and every category gets a fixed amount of financial aid. The orphans, and physically challenged are given priority. Since the scrutinising pattern of application form and attached documents is internal therefore it is more efficient and less time consuming. Students from remote areas who otherwise fail to meet their academic expenses take benefit out of this aid.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Response

Our college is the only women college in district Udhampur. Being the sole women organization, it has to cater the needs of a huge catchment area and that too from remote areas. Some of the students come from marginalized sections of the society who live at disparity with the mainstream. Therefore it's our prime duty and distinctive quality of the institution to be a premier resource and pathfinder in increasing access to higher education for the women of these areas. In doing so, we will be able to minimize the disparity and therefore rendering an inclusive character to the society through education. To impart education inclusively is one of the distinctive feature and priority of our institution. Working on this vision, we have the policy of adding 5 percent extra marks for the students coming from SC, ST, OBC and socially and educationally backward classes, during the admission. Thereafter, they are dropped into the admission merit list. Additionally, we also have financial aid for needy students which help them to meet educational expenses which facilitate them to avail higher education in a better way.

The institution is also committed to facilitate students under the banner of NSS, NCC and cultural committee. These units work to provide opportunities to the students to participate in various programmes including community service, debates, seminars, camps and other cultural programmes. The camps are conducted to inform the learners regarding contemporary co-curricular and extra-curricular issues. Students also participate in the different Programmes organized at national and international level. All these programmes intend to develop the overall personality of the students. Citing one example a cadet of NCC (Tania Sharma) participated in Youth Exchange Programme (YEP) held in Russia in 2015.

5. CONCLUSION

Additional Information :

The college aspires for and stands by each word of its vision and mission. The same is being communicated to the students with the aid of different media designed by the college. At the time of admission prospectus is the first document through which a candidate is informed about different components of the college. While studying in the college newsletter is something which helps the stakeholders to know and learn about different events going on in the college and get motivation to improve. College magazine is also another avenue of expression and learning for the students. Students can test their writing skills by publishing poetry and prose in the magazine. The college website is most vibrant and dynamic source of having holistic idea about the college and it also informs about the routine working and events of the institution.

The nature governance is decentralised and participative in nature. All the stakeholders are involved in the institutional functioning and decision making. Particularly, students are part and parcel of majority of the decision making bodies of the college.

Students are encouraged to participate in co-curricular, extra-curricular and sports activities which is integral to their overall personality development. As a result, many of the students have represented themselves on national and international platforms.

Moreover, we take pride in rendering education to the students who come from remote areas and are marginalised in the society. The efforts like this are instrumental in making society inclusive and this is what we stand for being an only women college in the area.

Concluding Remarks :

Government College for Women Udhampur takes pride in educating women folk of the society and that too from far off areas of district Udhampur. We are committed to provide good education to all the students across economic, social and political barriers.

We have healthy intent as an institution to serve the different components of the society. We work in decentralised manners as far as administration, governance and management is concerned.

We are also conscious about the environment and in this regard college has constituted green club in order to organise different environment related activities.

In the times to come we will be able to overcome infrastructural hindrance in the growth and development of the institution in different fields, be it curricular, co-curricular extra-curricular or sports.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification										
1.2.2	<p>Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented</p> <p>1.2.2.1. Number of programs in which CBCS/ Elective course system implemented. Answer before DVV Verification : 4 Answer after DVV Verification: 3</p> <p>Remark : HEI input edited according to IQAR.</p>										
1.4.2	<p>Feedback processes of the institution may be classified as follows:</p> <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: B. Feedback collected, analysed and action has been taken</p>										
2.2.3	<p>Percentage of differently abled students (Divyangjan) on rolls</p> <p>2.2.3.1. Number of differently abled students on rolls Answer before DVV Verification : 1 Answer after DVV Verification: 2</p> <p>Remark : HEI input edited according to provided documents.</p>										
2.3.3	<p>Ratio of students to mentor for academic and stress related issues</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 37 Answer after DVV Verification: 0</p>										
2.4.3	<p>Teaching experience per full time teacher in number of years</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 8.94 years Answer after DVV Verification: 232.98 years</p>										
3.3.3	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.3.1. Number of research papers in the Journals notified on UGC website during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>17</td> <td>8</td> <td>10</td> <td>8</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	6	17	8	10	8
2017-18	2016-17	2015-16	2014-15	2013-14							
6	17	8	10	8							

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	7	2	3	1

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	2	3	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : HEI input edited because no relevant documents found according to metric id.

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
220.2	13.9	13.3	10.2	33.8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
183	6.8	3.5	2.8	6.13

Remark : HEI input edited according to provided documents.

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

1.8	3	2.74	2.68	2.4
-----	---	------	------	-----

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1.74	2.78	2.69	2.68	2.4

Remark : HEI input edited according to provided documents.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 115

Answer after DVV Verification: 20

Remark : Approximately 20 teachers and students using library per day over last one year

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : 5-20 MBPS

Answer After DVV Verification: 5-20 MBPS

Remark : HEI input edited according to provided documents.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
220.2	13.9	13.3	10.2	33.8

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
25.6	4.3	7.08	4.7	25.3

Remark : HEI input edited according to provided documents.

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support

5. Examination

Answer before DVV Verification : D. Any 2 of the above

Answer After DVV Verification: E. Any 1 of the above

Remark : HEI input edited according to provided documents.

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
10	14	4	7	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	7	4	8	6

Remark : HEI input edited according to provided documents. During last five of data to be consider.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	2	4	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	2	4	4

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of courses offered by the institution across all programs during the last five years Answer before DVV Verification : 808 Answer after DVV Verification : 502

1.2 Number of programs offered year-wise for last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
246	200	161	127	74

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	3	3

2.3 Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
220.2	13.9	13.3	10.2	33.8

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
211.09	13.9	13.3	10.2	33.8